



K J SOMAIYA COLLEGE OF ARTS AND COMMERCE
AUTONOMOUS



PROSPECTUS
2019-2020

K J SOMAIYA COLLEGE OF ARTS AND COMMERCE
AUTONOMOUS

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Our Founder

Padmabhushan

(Late) Pujya Shri Karamshibhai J. Somaiya

(May 16, 1902-May 9,1999)

A Message From The Founder

My dear young students !

Welcome to you to the Institutions of Vidyavihar!

Your finest hour is here. The future Belongs to you.

*Let us all zealously work together and
Dedicate ourselves to build India of our Derams.*

*Remember, nothing was ever achieved
Without hard work. Be bold but not Bowled over.*

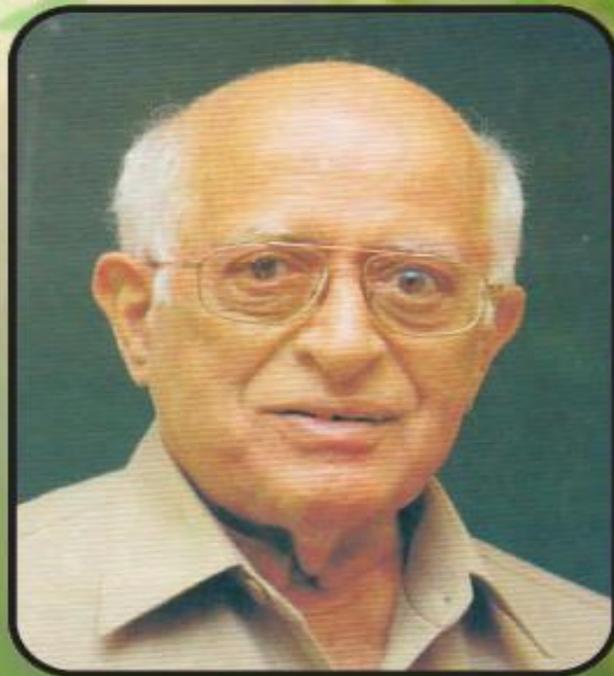
*Let Truth and Duty be your watchwords.
Never despair in the face of setbacks.*

*Keep courage and continue to work with Fortitude
Have faith in yourselves and in the Almighty.*

Strive for your Goals and the future in yours!



Our Mentor



Puja (Late) Dr. Shantilal K. Somaiya
29.12.1927 - 01.01.2010

At the Helm of Vidyavihar



**Shri Samir S. Somaiya
President
Somaiya Vidyavihar**



**Smt. Leelaben Kotak
Trustee**

Our Collective Vision

Our Founder, Padma Bhushan Shri K. J. Somaiya founded Somaiya Vidyavihar on the 9th of September 1959. He later founded the Girivanvasi Pragati Mandal, the K. J. Somaiya Medical Trust, Girivanvasi Education Trust and sister institutions to make great citizens of India and the World. In the words of Swami Vivekananda, "We want that education by which character is formed, strength of mind is increased, the intellect expanded, and by which one can stand on one's own feet." We have now grown into a multi-disciplinary and multi-campus education institution.

Our motto is: ज्ञानादेव तु कैवल्यम् । Knowledge alone liberates. Education liberates from poverty, from hunger. Also liberates one from the attachments that bind us to small-mindedness. Knowledge also provides opportunity. To make the life lived more meaningful. In the service of one's family, one's community, one's समाज, country, and Indeed the world. Bearing in mind that there is no religion other than the life lived in the service of humanity, न मानुषात् परो धर्मः। We will strive to provide access and opportunity to build a more inclusive society.

Our education in any subject will reflect its timeless fundamentals, its current context, and applications. There is so much scientific discovery taking place, at the intersection of fields, of biology, computing, medicine, the social sciences and everywhere else. We will provide students and faculty with an environment to engage this world, to discover new truths, make new applications to create and share knowledge.

Our education will also be experiential. With projects that are 'real' and those that complement the learning inside the classroom. Our students and faculty will be at the cutting edge of change, to incubate companies, to create NGOs, and pursue any field of their passion.

Our education will also be holistic. Sports and physical exercise must be a firm part of the curriculum. For students to develop a love for sports, for recreation, for health, for teamwork, for competition.

Our education will also instill an appreciation for art and culture.

In the Bhagavad Gita, Arjun asks Krishna how is one to control one's mind that is as fleeting as the wind. Krishna responds that it can only be done through practice and discipline. वैराग्येण तु कौन्तेय अभ्यासेन च गृह्यते । We will strive to teach our students to learn to stay calm in our turbulent world.

And our education will also include the ancient Indian tradition, its culture, its depth, and its knowledge. We must keep the connection with our mother tongue and our languages. Languages are storehouses of culture, and the loss of a language takes with it much learning, stored through it over the ages.

Finally, our education will help students lead a full life, to fall in love with life.

About Somaiya Vidyavihar

Padmabhushan Karamshi Jethabhai Somaiya founded Somaiya Vidyavihar an education trust in 1959, to provide quality holistic education. It was founded on the belief that, education is an important pillar of nation building with the power to change lives, and that it is the duty of the privileged to help provide it to whoever aspires to be educated.

Somaiya Vidyavihar encompasses 34 institutions, with more than 39,000 students and 1,500 faculty. Its educational institutes are spread across two main campuses - a 50 acre complex in Vidyavihar and a 28 acre complex in Sion both located in the heart of Mumbai besides a number of smaller campuses across rural Maharashtra, Karnataka and Gujarat. Currently we offer Degree, Diploma & Certificate courses at Undergraduate, Post Graduate and Doctoral levels. Somaiya Vidyavihar also runs a few autonomous Post-Graduate Courses, Vocational Training Courses and High Schools.

Somaiya Vidyavihar fosters an ecosystem that excels in education, research and service, a place where knowledge is preserved, disseminated and new knowledge is created. It is known as much for its Science, Technology, Medicine, Engineering, Management, Social Sciences and Commerce programs, as for its programs for academic studies in various Faiths and Cultures of India.

Shri. K.J. Somaiya guided Somaiya Vidyavihar until 1999, his son Dr. S.K. Somaiya was at the helm of affairs till 2010. Today Shri. Samir Somaiya, a Cornell University and Harvard Business School alumnus is the President.

Our motto ज्ञानादेव तु कैवल्यम् | Knowledge alone liberates remains the bedrock, as we strive to expand and continuously innovate our education.

(www.somaiya.edu)

From the In-Charge Principal's Desk



As we embark on the academic year 2019-2020, I am honoured to serve as the I/c Principal of K.J. Somaiya College of Arts and Commerce, and I bring with me a deep-rooted connection to this institution, having been an alumnus myself. This marks the beginning of my tenure as I/c Principal, and I am committed to working tirelessly for the betterment and flourishing of our beloved college.

When I contemplate the true meaning of education, I am reminded of the wisdom of Acharya Vinoba Bhave, whose profound insights continue to resonate with me: "We aren't merely tasked with teaching subjects such as History, Grammar, or Mathematics to children. Instead, our mission is to impart life itself. To achieve this, we must break free from rigid structures. Education should always be a dynamic, ever-evolving pursuit, guiding us in exploring new facets of life. Education that adapts to daily experiences is the truest form."

Vinobaji's words inspire us to view education not as a static process but as a dynamic journey of self-discovery and growth. His emphasis on adaptability is particularly relevant in our ever-changing world. Vinobaji also held Reading and Studying in high regard, recognizing their transformative power. Indeed, students' reading habits not only facilitate intellectual growth but also open doors to understanding the world and its complexities. Delving into the human psyche is an art, one that requires dedication and empathy. It is a bridge that connects us, fostering understanding and compassion.

At our college, we have created an environment that fosters the exploration of diverse subjects. We understand that studying goes beyond the mere acquisition of information; it is about acquiring knowledge that enriches our character and deepens our understanding of the world.

Throughout history, humanity has strived to make the world more beautiful through knowledge and art. We, at K.J. Somaiya College of Arts and Commerce, are committed to this path. Our holistic approach to education focuses on nurturing not only academic excellence but also values that make us better individuals and citizens.

As I step into this role, I am reminded of the words of philosopher John Hall, who challenges us to introspect:

"Has your presence made anyone happier today? Will anyone recall your kind words? Has a single heart rejoiced because of your actions or words? Has anyone, whose hopes were dimming, found courage through your words?"

These questions guide me as I embark on my journey as I /C Principal. I am dedicated to creating an atmosphere where every member of our college community feels valued and supported in their pursuit of knowledge and personal growth. In the realm of education, there is often fierce competition for top rankings.

Our college has always been a distinctive educational institution. I firmly believe that asking ourselves questions and seeking answers is a constructive stride toward academic excellence.

As we embrace the challenges and opportunities of this academic year, let us work together to make our college an even more vibrant and enriching place for learning. I look forward to a year of collaboration, growth, and the continued pursuit of excellence.

Dr. Veena Sanekar

I/c Principal, K.J. Somaiya College of Arts and Commerce

About Our College



In September, 1959, a philanthropist and visionary Shri Karamshibhai Jethabhai Somaiya in an inspired moment envisaged the blending of spiritual education along with Advanced Science Education which eventually gave birth to Somaiya Vidyavihar.

In the following five decades the Somaiya Vidyavihar campus grew to thirty five institutions catering to the needs of students from primary to post graduate level. The educational conglomerate located in a lush green campus admeasuring sixty acres of land at Vidyavihar and thirty five acres at Sion Chunabhatti in the eastern suburb is an institution to be reckoned with Somaiya Vidyavihar is recognized both nationally and internationally. Dr. S. K. Somaiya, the worthy son of the founder of Somaiya Vidyavihar has provided a dynamic leadership which is continued by present President, Shri Samir Somaiya for an exponential growth and diversification of these institutions.

The K.J.Somaiya College of Arts & Commerce is one of the premier institutions in the Somaiya Vidyavihar campus, enjoys a linguistic minority status and is permanently affiliated to the University of Mumbai and recognized by UGC under 2(f) and 12(b) of U.G.C. Act.

The process of re-accreditation for the College is a progressive realization of its goals for the College. It is an on-going sojourn in a pre-determined direction and purpose. Presently the institution is poised for an Exponential growth and taking upon the autonomous status for itself so that academic excellence can truly be promoted which is, cherished goal of different stakeholders

On January 8, 2004, the college was conferred 'B' Grade by the National Assessment and Accreditation Council. The College has been re-accredited and awarded "A" grade with a CGPA score of 3.27 by NAAC recently on 4th September, 2010. The college was conferred with AUTONOMOUS Status by U.G.C. vide letter no. F.22-1/2011(AC) dated 3.11.2011 and University of Mumbai vide letter no. Aff./ICD/2012-13/1/887 dated 19.10.2012.

The college was recognised by UGC for period of 2016-2021 as a "College with Potential for Excellence" vide letter no. f12-1/2010/2015(NS/PE) dated 27th May, 2016. The college is ranked 3rd among Arts colleges in Mumbai and 2nd among the commerce colleges in Mumbai, (Source: India Today Magazine June 2018). The College is reaccredited and awarded 'A' grade with CGPA score 3.33 in the third Cycle by NAAC recently in the month of September, 2016.

The College has acquired a vibrant atmosphere due to co-curricular and extension activities. The NCC Unit has brought laurels in the form of the Vice-Chancellor's banner for three years. The NSS Unit has built a strong bond through community service in the areas of health crises preparedness, gender sensitization, building of life-skills, environmental enrichment and conservation.

Presently the institution is poised to take upon the autonomous status for itself so that academic excellence can truly be promoted which is cherished goal of different Stakeholders.

International Linkages

Somaiya Vidyavihar as a Trust has MoUs / international linkages in place with the Universities of Vaasa, Finland, University of New Castle, Australia, University of Applied Sciences, Upper Austria, IMC University of Applied Sciences, Krems, Austria, University of Uttar Malaysia, Management Development Institute of Singapore, University of Navarra and Duale Hochschule Baden, Württemberg

Our Quality Policy

We at Somaiya group promise to deliver to the parents, students and the community at large, an educational environment constantly being monitored, tailored and adapted to their needs through our great dedication for continuous improvement.

Objectives of our College

- To provide a strong basis for learning.
- To train and guide young students to excel and develop a spirit of competition.
- To provide opportunities for the development of skills, capabilities and talents.
- To promote excellence in the students through:
 - Participation in interdisciplinary activities
 - Participation in extracurricular and co-curricular activities.
 - Participation in Seminars, Workshops, Debates, Group Discussions etc. at the collegiate and inter-collegiate level.
- Exposure to eminent and distinguished persons in different fields through talks and programs.
- Financial and other assistance to deserving students.
- To promote - Regularity, Punctuality & Discipline among students.

Unique Features

- Our College is the Parent institution of Somaiya Vidyavihar
- Well-equipped Library with Computer and Internet facilities
- Parents' Meeting arranged twice a year
- Emphasis on Value education through teaching of Gita/Ethics
- Remedial classes for SC and other weaker students.

Certificate Courses

- Digital Marketing Course
- Film Making Course
- Diploma in Soft Skills
- Saral Hindi
- Master Diploma in Computing/IT
- Advanced Diploma in Fashion Designing
- Advanced Diploma in Interior Designing

Students can pursue Dual Degree from the college.

Our Staff

The College has 59 faculties at the Senior College level. We have 24 Ph. D holders and 08 M. Phil qualified teachers. The teachers are well experienced, committed, knowledgeable, research and result oriented in their approach. Through continuous participation in pro-active conferences, seminars, workshops, refresher courses, orientation programs and research activities, teachers have kept themselves updated in their knowledge and skills and are fully prepared to face the challenges of teaching in a fast changing global environment.

Our College Office is fully computerized, wide and spacious, has 17 qualified, trained and experienced staff and 32 helping hands excluding 10 unaided non-teaching staff and it is also a backbone of the college dedicated in rendering service with human-touch.

Student Support Facilities

I. Library: An 'Open Door to the Bank of Knowledge'



[<http://education.vsnl.com/kjsac/library>]

1. Established in 1960, spacious and airy, it is the oldest and biggest on the Vidyavihar Campus.
2. It covers a total area of 10732 Sq. ft. with 84,445 text Books and 67,635 Reference Books , 825 Back Volumes, 8 Braille Collections, 124 Journals , 136 Maps, 165 Computers (Internet), 1743 CD and Video, 31 Audio Cassettes, 17 Newspapers, 427 Rere collections, 6000+E-Journals and 135000+ E-Books, from N-List etc.
3. Student-friendly staff provides various facilities and conducts numerous programmes for the students such as orientation to newly admitted students, book exhibitions, scholar card, and inter-library loan facility to all the colleges in campus, Book Review competition, special Reference Section for Career Guidance and question papers of previous years and syllabi are also available.
4. Internet access to the students is provided free of cost.
5. Separate seating arrangement is made for girl and boy students.

Library Routine Working Hours:

Monday to Saturday: 7.00 am to 6.00 pm (Closed on Sundays and Public Holidays)

(Note: College reserves the right to change the college library timings)

Details of specialized services provided by the library

- Inter- library loan facility within the Somaiya campus
- Reference Service for research projects.
- Free internet access to students and staff.
- Reprographic Services.
- Scholar cards facilities for TYB.Com/TYBA student who got above 55% in SYBCOM/SYBA.
- Overnight book issues facility.
- Book Bank facility for economically backward students.
- Integrated searching of all resources available in the campus on OPAC and also on web base OPAC.
- Link provided to Online subscribed journals. EBSCOHOST Discovery Services.
- User Orientation is given.
- Assistance in searching Databases is provided.

We are happy to introduce the following new facilities for all Students through Web OPAC.

Web OPAC Links <http://114.143.198.3/opac>

Click MY ACCOUNT option to Login.

Login and password is your SVV Net ID OR Go to www.somaiya.edu website-> click on libraries menu in Academics ->click on Somaiya Vidyavihar online Library Search

PLEASE CONTACT THE LIBRARIAN FOR THE USERNAME AND THE PASSWORD.

Home issue of books:

- Two books will be issued on College ID card for undergraduate students and 4 books for post graduate students.
- If the books are not returned on the due date, a fine of Rs. 2/- per day will be charged(including holidays and Sundays)
- In case any book is lost or damaged by the student, he/she is required to replace the books. If the book is not available in the market he/she has to pay the cost of the book.
- If the student does not pay the library fine. The privilege of borrowing the books may be suspended.
- Reference books, expensive and rare book, journals, bound volume; magazines are not issued for Home issue. They are available in the library only for reading purpose and should be issued against their identity cards.
- Overnight Book: Certain books are issued after 1 pm. For senior college and 4 pm. For junior college against the identity card only for a night which should be returned next day morning.
- Textbooks will be issued immediately. The students fill the demand slip for the reference books.

Self-renewal of home issue books:

- Students can renew books themselves through Web OPAC, provided the book is not in demand/reserved before due date.
- Every student can login into the OPAC through the integrated ID SVV Net which is already sent on your mobile and also on your email.
- Undergraduate students can renew the book only once while postgraduate students can renew it twice,

Book reservation facility:

- Students can only reserve the books through Web OPAC which are not available in the library (issued to other members).
- Search the required book; if not available click the 'Reserve' button.
- System will notify the students through email, to return the book on or before due date as it is reserved by some other student.
- Once the reserved book is back into the library system will send notification through an email to the students who reserve the book.
- Book will be kept reserved for one day.
- Books which are reserved by student cannot be renewed by self-renewal system. Tools in the library to provide access to the collection.

- OPAC is available in the library for students and staff members and web base OPAC is also available on URL: <http://114.143.198.3/opac>

Electronic Resources:

- Integrated E resources and Databases named as EBSCOHOST Discovery Services are also available on Somaiya Website which include 4000 +databases and 60000 +e-books.

Information on BOOKWORM

Library is using an In- House software "BOOKWORM". It is integrated software used in all college of the Somaiya campus. Facilities are provided by BOOKWORM for students and staffs are as follows:

- Integrated searching of all resources is available on OPAC for students and staff members.
- Web base OPAC is also available on URL: <http://114.143.198.3/opac> and on www.somaiya.edu

Link provided for self-renewal through the integrated ID SVV Net is sent on the students' mobile and also on their email ID.

Discipline:

- Students should maintain silence in the library students are required to use their own identity card only in order to use the library facility.
- Student should switch off their mobile phones before entering the library. Fine : Rs.100/-
- The books should be handled carefully and any kind of tampering/damaging of books is highly punishable.

No eatables are allowed in the library. Fine: Rs.50/-.

Students' Support-Activities:

Gymkhana: 'Develop a Champion in You'



1) Gymkhana with indoor games facilities.

2) Two large playgrounds for outdoor games such as Cricket, Football, Basket Ball Court, Squash, Lawn Tennis and Volleyball court. International Athletics Track with all the modern facilities.

3) Till date, students have won various state and national tournaments and brought name and fame to the college.

Extra-curricular Activities



The aim of these activities is to enable students keeping abreast of current affairs and to help them to develop critical thinking on all contemporary issues whether—economic, social, psychological, moral or political. We have Thirteen Associations for this purpose. Through participation in the activities of these associations students discover avenues for learning and building self-confidence

- **Association for Environmental Awareness**

It makes students aware about initiatives to be taken as a solution for Environmental problems. Programs like rain water harvesting demonstration, tree plantation & guest lecturers related to environmental issues were organized.

- **Association of Political Science**

Association aims to enrich students by supporting their academic merit via innovative activities related to Political Science, such as connecting them to empirical reality and translating those realities of politics to theories in number of ways.

- **Commerce Association**
The commerce association aims to at enhancing the students' capabilities and personality to further their career avenues in Commerce and accountancy.
- **Economics Association**
The economics association aims at developing insight involving the complex nature of problems in the discipline of Economics and makes students aware of current problems of domestic and international economy and make them more skill oriented.
- **English Athenaeum**
'English Athenaeum' came into being with a view to initiate undergraduate students of all the faculties of our college into the realm of Creative Writing by exposing them to the existing treasure trove of English Literature penned by people of different nationalities. The intention has been to make the students recognise critical appreciation of literary content, expression and lofty traditional contribution to the field.
- **Gujarati Sahitya Mandal**
Gujarati Sahitya Mandal gives students an opportunity to bring-out their hidden potentials, talents and creativity and attempts to make them understand the importance of Gujarati, their mother-tongue. It also aims to promote Gujarati culture, literature and encourage Gujarati and non Gujarati students to participate in various programmes. As a part of social responsibility the Mandal undertakes number of community welfare and betterment activities.
- **HEART-History Association**
HEART-History Association motivates students to develop love for the heritage, tradition and Archaeology, which are core to the subject of History.
- **Hindi Parisabha**
Hindi Parisabha aims to create interest in Hindi Literature and strives to sensitise students to the rich legacy of our traditional values and ethos manifested in literature vis-a-vis the present trend of extreme professionalism.
- **Marathi Prabodhan**
Marathi Prabodhan gives scope to flourish different skills within students and helps to develop their overall personality.
- **Sanskrit Sabha**
Sanskrit Sabha attempts to simplify study of Sanskrit to students through various activities and promotes inculcation of values and knowledge, abundantly available in the Sanskrit language.

- **Sociology Association**

Sociology Association through its Social Health Education Committee exposes you to various social and health issues through guest lectures and various competitions. The department also provides experiential learning through social surveys, workshops and various other activities.

- **Drushti Film Forum**

Drushti Film Forum provides a platform to watch keenly, discuss and appreciate the films across the globe. Recently *Drushti* Film Forum organized campus level *Drushti* film festival with international acclaimed films.

Every student must necessarily enroll and participate in at least 3 of the associations mentioned above.

Co-Curricular Activities:

A) National Service Scheme (N. S. S.)



NOT ME BUT YOU

N.S.S. Unit of our college attempts to imbibe noble this value among volunteers. Projects on Literacy, Cleanliness, Health Awareness, AIDS awareness, Career Options, Problems of the Girl Child & Women Security, Save Energy, Note Book making, Tree Plantation, Dam Construction, Disaster Management, Voter Awareness, Blood Donation, environment enrichment etc. have enabled our students to experience the problems of our society and community. Our aim is the overall development of students' personality through services to society. The unit organizes 7 days residential camp for the student. Successful volunteers are awarded additional marks and certificates as per University norms.

B) National Cadet Corps. (N. C. C.)



A healthy patriotic fervor fueled by unquestioned discipline and stamina, is what this institution strives to inculcate in its N. C. C. cadets. Most of our cadets have stood up to the motto and their excellent performance has resulted in their inclusion in many student-oriented programmes conducted by the Army, the Police, and other social organisations. Some of our students have participated in the Republic Day Parade held in New Delhi and also in Mountaineering and Rock Climbing activities. Our Unit has carved a niche in the University of Mumbai by achieving the Vice-Chancellor's Banner-2004-05 & 2006-07 & 2007-08.

C) Cultural Forum



Cultural Forum of our college acts as a platform for our students to showcase their talent and helps in setting their career. It gives them opportunity to think 'out of box'. It helps in nourishing and nurturing innovative ideas of students. Many of the student participants have used this platform for setting their carrier.

D) Entrepreneurship Development Cell (EDC)



The objective of the Cell is as follows :

- To enhance the entrepreneurial skills of the students and also to support the Prime Minister's Skill Development Program for promoting self - employment.
- To throw insight into the various facilities and schemes available with the government for developing entrepreneurs.
- To generate employment opportunities through entrepreneurial activities
- To promote economic development of the country through self - employment.
- To promote 'Make in India' and 'Made in India'

E) Students' Support Programmes:

- Computer Laboratory
- Students' Council
- Gold and Silver medals for Best Boy and Best Girl students at Jr. and Sr. College levels
- Book Bank scheme/Book Loan scheme
- Group Insurance for students
- Special Remedial Coaching for Underprivileged Classes Society Students
- Special Guidance Lectures by Eminent Subject Experts or Guests

F) Welfare Measures

- Counselling Cell
- Women's Development Cell
- Placement Cell
- Career Counselling Cell
- Grievances Cell
- Social Health Cell
- First Aid and Medical Assistance
- Advisory Cell for Reserve Category
- Tuition Waiver for Students Opting for 6 Papers at TYBA in Gujarati Language
- Scholarship for Students Opting for 6 Papers at TYBA in subject Sanskrit Language.
- Special Student Scholarship for Economically Backward/Needy Students
- Staff Scholarship

Unique Features

- Our College is the Parent institution of SomaiyaVidyavihar.
- Well-equipped Library with Computer and Internet facilities.
- Parents' Meeting arranged in the month of December every year.
- Emphasis on Value Education through teaching of Gita / Ethics.
- Remedial classes for SC and other weaker students.

CENTRE FOR GANDHIAN STUDIES



Centre for Gandhian Studies was established in 2006 under the scheme of epoch-making social thinkers. I was inaugurated at the hands of the noted historian—Shri Y. D. Phadke.

Vision:Centre for Gandhian Studies is dedicated to awakening and dissemination of Gandhian thought, literature and ideals. The centre organises Gandhi Pariksha, seminars, field visits, inter-collegiate competitions and has a well-equipped library. It produces student wallpaper titled 'Shanti'.

ELIGIBILITY FOR ADMISSION TO THE THREE-YEAR DEGREE COURSE
Three Year Bachelor of Arts (B. A.) / Bachelor of Commerce (B. COM.)
Degree Course

Admission to F. Y. B. A. /B. Com:

- A candidate to be eligible for admission to the three-year integrated course leading to the Degree of Bachelor of Arts / Commerce, must have passed the Higher Secondary School Certificate (S.Y.J.C.) Examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai, or an examination recognized as equivalent with subjects, as may be specified by the university in Arts, Science or Commerce streams.
- Students passing examination equivalent to S.Y.J.C. of the Higher Secondary Board, Mumbai, Intermediate (Arts / Science / Commerce) from other states and immigrating from other universities / boards seeking admission to the F.Y. of the Three-year integrated degree course will be admitted only on production of a “Provisional Eligibility Certificate” issued by the University of Mumbai. Such students shall also submit a Migration Certificate, Statement of Marks and Passing Certificate in original along with true copies within two months from the date of admission, failing which their admission is liable to be cancelled.

Admission to S. Y. B. A. /B. Com:

A candidate, to be eligible for admission to the above course commencing from June 2002 and thereafter must have either:

- passed the F.Y.B.A./B.COM., or
- failed in not more than two heads of passing at the F.Y. level.

Admission to T. Y. B. A. /B. Com.

To be eligible for admission to the T.Y.B.A./B.Com Course commencing from June 2002 and thereafter a candidate must have either:

- Passed the F.Y.B.A./B.Com.
- Passed the F.Y. & S.Y. B.A./B.Com. but failed in S.Y.B.A/B.Com. in not more than TWO subjects
OR
- Passed the S.Y.B.A./B.Com. but failed in F.Y.B.A./B.Com. in not more than TWO subjects.

Where the student has not cleared either F.Y.B.A./B.Com.or S.Y.B.A./B.Com. Class but taken admission in T.Y.B.A./B.Com. Class and appeared for T.Y.B.A./B.Com. examination held by the university, the results will not be declared unless he/she passes in the subject failed in F.Y. or S.Y.B.A./B.Com. examination.

Students coming from other colleges affiliated to the University of Mumbai will be admitted only provisionally on production of a **No Objection Certificate** from the principal of the college last attended and that admission will be confirmed only on receipt of the Transference Certificate (T.C.) from their previous college.

The distribution of papers during the three-year period of the degree course will be as follows:

THREE-YEAR B. A. DEGREE COURSE

SUBJECT COMBINATIONS

Choose either Group 1 or Group 2

Group I : Any Two Social Sciences and One Language

Student can select one subject from Group A, one from Group B and one subject from Group C.

Any one (A)	Any one (B)	Any one (C)
History	Psychology	English
Sociology	Political Science	Hindi
Economics	Philosophy	Marathi
		Gujarati
		Sanskrit

Group II : Any Two Languages and One Social Science

Student can select one subject from Group D, one from Group E and one subject from Group F.

Any one (D)	Any one (E)	Any one (F)
English	Hindi	History
Marathi	Sanskrit	Sociology
Gujarati		Economics
		Psychology
		Political Science
		Philosophy

First Year B.A. (Six papers)

1. Students offering Economics should have preferably obtained at least 40% marks in Economics at the H.S.C. Examination (in Arts).
2. Once selected, change of subjects will not be allowed.
3. Students are required to study six subjects in all, three compulsory subjects and three optional subjects.

Sr. No.	Name of the Paper: FY BA (Semester I and II)	For Detailed Syllabus
	Compulsory Subjects:	
1.	Communication Skills in English	Click Here
2.	Any one of the following languages:	
	Sanskrit (Compulsory)	Click Here
	Marathi (Compulsory)	Click Here
3.	Foundation Course Paper - I	Click Here
4.	Optional Subjects	
	English (Ancillary)	Click Here
	Hindi (Ancillary)	Click Here
	Marathi (Ancillary)	Click Here
	Gujarati (Ancillary)	Click Here

	Sanskrit (Ancillary)	Click Here
	Commerce	Click Here
	Economics	Click Here
	History	Click Here
	Political Science	Click Here
	Philosophy	Click Here
	Psychology	Click Here
	Sociology	Click Here

SECOND YEAR B. A. (EIGHT PAPERS):

Semester Three:		Semester Four:	
Compulsory Paper		Compulsory Paper	
Foundation Course Paper II	Click Here	Foundation Course Paper III	Click Here
Any one of the following Applied Component Papers:			
Applied Components		Applied Components	
Mass Communication	Click Here	Mass Communication	Click Here
Book Keeping	Click Here	Book Keeping	Click Here
Journalism	Click Here	Journalism	Click Here
Six papers of major / Optional subjects. (Two papers in each of the three Optional / Major subjects studied at the First Year B.A.)			
Optional Papers (Two paper Languages)		Optional Papers (Two paper Languages)	
English III, V	Click Here	English IV, VI	Click Here
Hindi II,III	Click Here	Hindi II, III	Click Here
Marathi II, III	Click Here	Marathi II, III	Click Here
Gujarati II, III	Click Here	Gujarati II, III	Click Here
Sanskrit II, III	Click Here	Sanskrit II, III	Click Here
Optional Papers (Social Sciences)		Optional Papers (Social Sciences)	
Economics II, III	Click Here	Economics II, III	Click Here
Political Science II, III	Click Here	Political Science II, III	Click Here

Sociology II, III	Click Here	Sociology II, III	Click Here
Philosophy II, III	Click Here	Philosophy II, III	Click Here
Psychology II, III	Click Here	Psychology II, III	Click Here
History II, III	Click Here	History II, III	Click Here

THIRD YEAR B. A. (SIX PAPERS)

Six Papers in any one of the following subjects offered at the first and second year:

English - Semester V and VI

Sr. No.	Name of the Paper	For	Detailed Syllabus
01	Literary Era I and II	Click Here	
02	Literary Criticism	Click Here	
03	Grammar and Art of Writing	Click Here	
04	Literary Era III and IV	Click Here	
05	Literary Era V and VI	Click Here	
06	Drama and Theatre	Click Here	

Sanskrit – Semester V and VI

Sr. No.	Name of the Paper	For	Detailed Syllabus
01	Philosophical Literature	Click Here	
02	History of Vedic & Classical Sanskrit Literature	Click Here	
03	Ancient Indian State-Craft	Click Here	
04	Vedic Literature	Click Here	
05	Grammar and Language Skills	Click Here	
06	Scientific Literature & Modern Sanskrit Literature	Click Here	

Marathi –Semester V and VI

Sr. No.	Name of the Paper	For	Detailed Syllabus
01	History of Medieval Marathi Literature	Click Here	
02	Indian Literary and Western Literary Theory	Click Here	
03	Literature and Society	Click Here	
04	Linguistics and Marathi Grammar	Click Here	
05	Study of An Author	Click Here	
06	Occupational Marathi : Translation and Creative Writing	Click Here	

Gujarati – Semester V and VI

Sr. No.	Name of the Paper	For Detailed Syllabus
01	Theory of Literary Criticism	Click Here
02	History of Modern Gujarati Literature	Click Here
03	Applied Nature Related to Core Subject	Click Here
04	Phi logy, Linguistics, Grammar & Prosody	Click Here
05	History of Literature (From Medieval Period to Modern Age)	Click Here
06	Close Reading of the Texts	Click Here

Hindi – Semester V and VI

Sr. No.	Name of the Paper	For Detailed Syllabus
01	History of Hindi Literature	Click Here
02	Post Independent Hindi Literature	Click Here
03	Functional Hindi	Click Here
04	Literary Criticism Rhetoric & Prosody	Click Here
05	Linguistics, Hindi Language and Hindi Grammar	Click Here
06	Mass Media	Click Here

Economics

Sr. No.	Name of the Paper	For Detailed Syllabus
01	Advanced Economic Theory	Click Here
02	Growth and Development	Click Here
03	Indian Financial System	Click Here
04	Elementary Mathematical and Statistics for Economic Analysis	Click Here
05	Introduction to Econometrics	Click Here
06	Indian Economic Thought	Click Here
07	Political Economy of Globalisation	Click Here

History – Semester V and VI

Sr. No.	Name of the Paper	For Detailed Syllabus
01	History of Medieval India (1000 A.D. – 1526 A.D.)	Click Here
02	Archeology and Historical Tourism	Click Here
03	Information and Communication	Click Here
04	History of the Marathas – Royal Period (1630 A.D. – 1707 A.D.)	Click Here

05	History of Contemporary World (1945 A.D. – 2000 A.D.)	Click Here
06	Research Methodology in Social Sciences	Click Here
07	History of Medieval India (1526 A.D.- 1707 A.D.)	Click Here
08	Museology, Archival and Library Science	Click Here
09	Mass Media	Click Here
10	History of the Marathas – Peshawa Period (1707 A.D. – 1818 A.D.)	Click Here
11	History of Asia (1945 A.D. – 2000 A.D.)	Click Here
12	Research Techniques in History	Click Here

Sociology – Semester V and VI

Sr. No.	Name of the Paper	For Detailed Syllabus
01	Social Theory	Click Here
02	Sociology of Work	Click Here
03	Sociology of Gender	Click Here
04	Urban Sociology or Environment and Society	Click Here
05	Sociology of Human Resource Development	Click Here
06	Quantitative Social Research	Click Here
07	Theoretical Anthropology	Click Here
08	Sociology of Informal Sector	Click Here
09	Gender and Society in India : Emerging Issues	Click Here
10	Urbanisation in India : Issues and Concerns or Environmental Concern in India	Click Here
11	Sociology of Organisation	Click Here
12	Qualitative Social Research	Click Here

Political Science

Sr. No.	Name of the Paper	For Detailed Syllabus
01	Political Process in Modern Maharashtra	Click Here
02	Political Thought	Click Here
03	International Relation	Click Here
04	Political Sociology	Click Here
05	American Political System	Click Here
06	Electoral Politics in India	Click Here

Psychology – Semester V and VI

Sr. No.	Name of the Paper	For Detailed Syllabus
01	Psychological Testing & Statistics	Click Here
02	Abnormal Psychology	Click Here
03	Industrial & Organizational Psychology	Click Here

04	Cognitive Psychology	Click Here
05	Practical in Cognitive Processes & Psychological Testing	Click Here
06	Counseling Psychology	Click Here

Philosophy - Semester V and VI

Sr. No.	Name of the Paper	For Detailed Syllabus
01	Indian and Western Philosophy (Advanced)	Click Here
02	Philosophy of Religion	Click Here
03	Living Ethical Issues	Click Here

OR

Three papers each in any two of the *Optional/Major* subjects offered at the First Year and the Second Year, provided the choice does not clash with the time-table.

The syllabus of the above papers is available in the Library for reference. Students are requested to go through the syllabi before selecting their subjects.

N. B.: No language/subject will be permitted if the number of students who have enrolled for a particular language/subject is less than 15/24 at the entry point. In the event of such a contingency, student(s) who have offered that language/subject will have to change over to another one permitted by the college.

THREE-YEAR INTEGRATED B. COM. DEGREE COURSE

First Year B. Com: (Seven Papers): Compulsory Course:

A) Semester One:

Sr. No.	Name of the Paper	For Detailed Syllabus
01.	Business Communication- I	Click Here
02.	Business Economics; Paper- I	Click Here
03.	Environmental Studies –I	Click Here
04.	Mathematical and Statistical Techniques- I (Lower Level)	Click Here
05.	Accountancy and Financial Management– I	Click Here
06.	Foundation Course; (Paper –I)	Click Here
07.	Commerce; Paper -I (Introduction to Business)	Click Here

B) Semester Two:

Sr. No.	Name of the Paper	For Detailed Syllabus
01.	Business Communication –II	Click Here
02.	Business Economics; (Paper –II)	Click Here
03.	Environmental Studies –II	Click Here
04.	Mathematical and Statistical Techniques -II (Lower Level)	Click Here
05.	Accountancy and Financial Management –II	Click Here
06.	Foundation Course; (Paper- I)	Click Here
07.	Commerce; Paper- II (Service Sector)	Click Here

Second Year B. Com: (Six Papers): Compulsory Course:

A) Semester Three:

Sr. No.	Name of the Paper	For Detailed Syllabus
01.	Commerce Paper- III (Management - Functions and Challenges)	Click Here
02.	Business Economics (Paper –III)	Click Here
03.	Accountancy and Financial Management (Paper- III)	Click Here
04.	Business Law- I	Click Here
05.	Advertising	Click Here
06.	Foundation Course; (Paper –II)	Click Here

B) Semester Four:

Sr. No.	Name of the Paper	For Detailed Syllabus
01.	Commerce Paper -IV- Management Production and Finance	Click Here
02.	Business Economics (Paper -IV)	Click Here
03.	Accounting and Financial Management (Paper -IV)	Click Here
04.	Foundation Course (Paper- II)	Click Here
05.	Business Law – II	Click Here
06.	Advertising	Click Here

Third Year B. Com: (Seven Papers)

Under the revised pattern brought into force by the Mumbai University with effect from the academic year 1994-95, a student has to take a total of seven papers at T.Y.B.Com.

Semester V

Sr. No.	Name of the Paper	For Detailed Syllabus
01.	Commerce; Paper -III: Marketing (<i>Compulsory</i>)	Click Here
02.	Business Economics; Paper V: Indian Economics (<i>Compulsory</i>)	Click Here
3 , 4 & 5	Special Group; Three Papers	Click Here
	Financial Accounting and Auditing Paper V (Financial Accounting)	
	Financial Accounting and Auditing Paper VI (Cost Accounting)	Click Here
	Financial Accounting and Auditing Paper VII (Auditing)	Click Here
6. & 7.	Any Two of the following applied component papers:	
	Computer System and Application/ Direct Taxation	Click Here
	Direct Taxation/ Export Marketing	Click Here
	Direct Taxation/ Psychology of Human Behaviour at Work	Click Here
	Computer System and Application / Psychology of Human Behaviour at Work	Click Here

Semester VI

Sr. No.	Name of the Paper	For Detailed Syllabus
01.	Commerce; Paper- III: Human Resource Management (Compulsory)	Click Here
02.	Business Economics; Paper VI: Indian Economics (Compulsory)	Click Here
3 ,4 & 5	Special Group; Three papers:	
	Financial Accounting and Auditing- VIII (Financial Accounting)	
	Financial Accounting and Auditing- IX (Cost Accounting)	Click Here
	Financial Accounting and Auditing- X (Auditing)	Click Here
6. & 7.	Any Two of the following applied component papers:	
	Computer System / Indirect Taxation	Click Here
	Indirect Taxation/ Export Marketing	Click Here
	Indirect Taxation/ Psychology of Human Behaviour at Work	Click Here
	Computer System / Psychology of Human Behaviour at Work	Click Here

POST GRADUATE and DOCTORAL STUDIES

- The College is the centre for registration and instruction for the M.Com (Autonomous) Course.
- Students are registered for Ph.D. in Commerce, Hindi, and Gujarati.

EXAMINATION AND EVALUATION PROCEDURE

College has adopted Choice Based Grading System for Under Graduate and Post Graduate Programmes under Autonomy.

Scheme of Examination involves continuous evaluation of learners consisting of two components namely, internal evaluation of 25 marks and semester end evaluation (external) of 75 marks.

Passing is compulsory in both internal and external examination. A learner must get at least 40% of the total marks in both the examinations in order to pass.

Internal Evaluation (25 marks):

- i. A learner is evaluated out of 20 marks using various methods by different subject teachers.
- ii. Under Autonomy several options are made available to learners for internal evaluation.
- iii. Some of the internal evaluation methods are as follows:
- iv. Class Test or Assignments or Power Point Presentations or Open Book test or Book Review or Field Visit or Online Examination or Poster Presentation or Individual/Group Project or Literary Activities(For languages) such as reading recitation/ story writing / skit writing.
- v. In the courses such as Psychology(TYBA) and Computer System and Applications(TYBCOM) , Practical and Viva Voce Examinations are conducted.

For M.Com.

- Project and Viva Voce is conducted for internal evaluation.
- vi. A learner is evaluated out of 5 marks for the following:
Active participation in routine class instructional deliveries and overall conduct as a responsible learner, mannerism and participation in co-curricular and extra- curricular activities.
 - vii. Minimum of 10 marks is required for passing.

Semester End Examination/External (75 marks)

Semester End examination is conducted at the end of each semester which is of 2 hours 30 minutes duration.

Minimum of 30 marks is required for passing.

Verification/ Revaluation /Photocopy

- i. Within 7 days after declaration of results, students have to apply for photocopy / revaluation.
- ii. After receiving photocopies within 3 days students can apply for revaluation of the respective papers.
- iii. Revaluation of the papers is done by the external examiner.
- iv. Within 25 days results of revaluation are declared.

Special Examinations

Special examinations are conducted for students Representing college at state / national level, NSS, NCC, cultural, unforeseen circumstances, medically unfit.

Degree Distribution

- i. After finalisation of the result Exam Cell sends the data to the Mumbai University for printing the Degree Distribution certificates
- ii. The Degree Distribution ceremony is conducted by the college just after the university's Degree Distribution ceremony

Information Available on Website

- i. Previous Question papers for all three years FY, SY and TY BA and B Com.
- ii. Rules and regulations related to examination and admission.
- iii. Website address: <https://www.somaiya.edu/kjsac/Updates/exam>

Dealing with Copy Cases

- 1) Warnings are displayed on notice boards regarding Use of Unfair practices and the consequent penalty.
- 2) Answer papers of the students found using unfair means are sent to the Unfair means committee for further actions.
- 3) Actions are taken according to the reports of unfair means committee.

Innovative Measures under Autonomy

- 1) Question Papers are sent for Library and Revaluation files
- 2) Question Banks are being prepared by various departments with appropriate training provided by the Management.
- 3) Previous question papers are uploaded on college website.
- 4) Warnings against use of unfair means during examinations are displayed as a preventive measure.

Important Points:

- 1) The students of Fybcom/ Sybcom and Tybcom will have to appear for the online examination (offee) on the scheduled dates. For those who could not appear due to medical reasons, may be given one more chance only.
- 2) The students of Fy&Sy BA/ BCom class who have to appear for examination to be held on medical ground should put in their applications within eight days of the last exam held.
- 3) The students are required to submit their projects on the scheduled dates decided by the respective departments.
- 4) The ATKT students are required to submit their projects within two days of the respective subject examination.

The students are required to go carefully through notices relating to examinations. Other than notices put up, no separate intimation will be provided online or through phone.

Revised Scheme of Examination
Faculty of Arts
(Undergraduate Programmes)

Credit Based Evaluation System

Scheme of Examination

The performance of the learners shall be evaluated into two categories. Internal Assessment with 25% marks. Semester End Examinations with 75% marks. The allocation of marks for the Internal Assessment and Semester End Examinations areas shown below:-

a) Internal Assessment-25% 25 Marks

Sr. No.	Particulars	
1	One periodical class test/ Project	20 Marks
2	Active participation in class an overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities	05 Marks

b) Semester End Examinations - 75% 75 Marks

- (a) Duration-These examinations shall be of 2.5 Hours duration
- (b) Theory question paper pattern
- (c) There shall be five questions each of 15 marks.
- (d) All questions shall be compulsory with internal choice within the questions.
- (e) Question may be subdivided into sub-questions a, b, c... and the allocation of marks depends on the weightage of the topic.

Passing Standard

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment and Semester End Examination. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 30 Out of 75) separately, to pass the course and minimum of Grade E, wherever applicable, to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination together.

Faculty of Commerce

(Undergraduate Programmes)

Credit Based Evaluation System

Scheme of Examination

The performance of the learners will be evaluated in two Components. One component will be the Internal Assessment component carrying 25% marks and the second component will be the Semester-wise End Examination component carrying 75% marks. The allocation of marks for the Internal Assessment and Semester End Examinations will be as shown below:-

a) Internal Assessment-25%

25 Marks

For Courses without Practical

Sr. No.	Particulars	Marks
1	Online Test,Projects/Assignments	20 Marks
2	Active participation in routine class instructional deliveries and overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities	05 Marks

For Courses with Practical

Sr. No.	Particulars	Marks
1	Semester End Practical Examination	20 Marks
	Journal	05 Marks
	Viva	05 Marks
	Laboratory Work	10 Marks
2	Active participation in routine class instructional deliveries and overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities	05 Marks

b) Semester End Examinations - 75%

75 Marks

- I. Duration-These examinations shall be of 2.5 Hours duration
- II. Theory question paper pattern.
- III. There shall be five questions each of 15 marks.
- IV. All questions shall be compulsory with internal choice within the questions.
- V. Question may be subdivided into sub-questions a, b, c... and the allocation of marks depends on the weightage of the topic.

Passing Standard

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment and Semester End Examination. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 30 Out of 75) separately, to pass the course and minimum of Grade E to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination together.

Note: Minor modifications are allowed depending upon the subjects.

STANDARD OF PASSING

The learners shall have to obtain a minimum of 40% marks in aggregate to qualify each course where the course consists of Internal Assessment & Semester End Examination. However, the learners shall obtain minimum of 40% marks i.e. 10 out of 25 in the Internal Assessment i.e. 30 out of 75 in semester end examination separately.

CONCEPT OF CREDIT SYSTEM

- Involves breaking down the curriculum into measurable units that can be combined to get a degree / diploma.
- A 'credit' is generally a 'value' used to measure a student's work load in terms of learning time required to complete course units, resulting in learning outcomes.
- Credit is used in higher education to summarize and describe an amount of learning.
- The number of credits awarded to a learner is determined by Credit Value or Credit Points assigned to a particular course.
- It is a way of expressing the 'learner's workload'. (Student's)
- It affords more flexibility to the learners allowing them to choose inter-disciplinary courses. One (01) Credit is thirty (30) learning hours. Credits once gained cannot be lost.

TERMINOLOGY USED IN CREDIT SYSTEM

- **Programme:** A programme is a set of courses that are linked together in an academically meaningful way and generally ends with the award of a Certificate or Diploma or Degree depending on the level of knowledge attained and the total duration of study. E.g. Certificate in office Computing, Diploma in Journalism, B. Com, M. Sc. M. S.W. etc. are the 'Programmes'.
- **Course:** A course is essentially a constituent of a 'programme' and may be conceived of as a composite of several learning topics taken from a certain knowledge domain, at a certain level. A 'course' in simple terms corresponds to the word 'subject' used in many Universities.
- **Module or Unit:** A module or Unit is a part of the course which may be studied in conjunction with other learning modules or studied independently.
- **Credit Points:** This has reference to the 'Workload' of a learner and is an index of the number of learning hours deemed for a certain segment of learning. The course may be assigned anywhere between 4 to 8 credit points wherein 1 credit is equal to 30 learning hours.
- **Credit Completion or Credit Acquisition:** - It may be considered to take place after the learner has successfully cleared all the evaluation criteria with respect to a single course.
- **Credit Bank:** - The process of accumulating Credits over a period of time, leads to the idea of a 'Credit Bank'. Conceptually, a Credit Bank in simple terms refers to stored and dynamically updated information regarding the number of Credits obtained by any given student along with the details regarding the course/s for which Credit has been given, the course-level, nature, etc.

- **Credit Transfer:** - Credit Transfer means that credits earned at one institution for one or more courses under a given programme are accepted under another programme either by the same institution or another institution.
- **Performance Transfer:**-When a student who has successfully completed a certain academic programme, is allowed to transfer his past performance to another academic programme having some common courses, performance transfer is said to have taken place.
- **Course Exemption:**-The student who has already completed one of these academic programmes is then allowed to skip these 'equivalent' courses when registering for the new programme. He is then 'exempted' from 're-learning' the common or equivalent content area and from re-appearing for the concerned examinations.
- **Block Transfer:**- This refers to a group of courses, such as a completed certificate or diploma programme that are accepted for transfer of credit into a degree programme.
- **Shelf Life:** - This has a reference to the time duration for which the content of a given course is relevant and is directly linked with the obsolescence of knowledge in a certain field. Some institutions have time limits for granting credit transfer.
- **Transfer Agreement:** - This is an agreement that must be made between two institutions (a sender and a receiver) that specifies how the sending institution's course or programme will be accepted (for transfer of credits) at the receiving institution.

* These terminologies will be incorporated in the existing ordinances in due course by placing it before the appropriate authority.

ALLOCATION OF TIME PER CREDIT

The time duration per credit into two parts:

- 1) Approximately fifty percent of the time will be spent on class room instructions including practical as prescribed by the University.
- 2) Rest of the time spent for assignments, Projects, journal writing, case studies, library work, industrial visits, attending seminars / workshops, preparations for examinations etc. will be considered as notional hours.

PHILOSOPHY OF CREDIT ASSESSMENT

Generally there are four different types of courses in all the programmes conducted at University of Mumbai.

Compulsory Courses	=	4 credits per course
Core / Special Courses	=	3 credits per course
Applied Components	=	3 credits per course
Foundation Courses	=	2 credits per course
Skill Courses	=	2 credits per course

The total credit value shall be 120 credits for all UG programmes across the faculties.

The total credit value shall be 80 credits for PG programmes under the faculty of Arts & Commerce and 96 credits in case of faculty of Science.

Group Insurance Scheme for Students

A student taking admission in a college is insured under the Group Insurance Scheme for Students. A student in Aided course has sum insured amount of Rs. Fifty thousand (scheme A) and in Unaided course the amount is Rs. One lakh (scheme B).

1. 100% coverage in case of sad demise of the insured.
2. 100% coverage for permanent disability (Disability means loss of limbs, loss of eye sight or sense of hearing or paralysis)
3. 100% coverage for hospitalization expenses arising out of accidents which included cost of medicines as well as expenses for Doctors fees.

Procedure

- The insurance companies should be intimated within seven days in case of any type of accident.
- At the University level the same will be Co-ordinated by the Head of the Department / Registrar.
- Students should preserve the copy of fee payment receipt issued by the College/Department/Institute.
- Claims will be considered even if a student meets with an accident anywhere in India or abroad.

Railway Concession

How to apply online for availing Railway Concession:

1. Somaiya Email Id and Password: This will get generated at the time of admission of the student after the payment of fees. It helps to get all the information, updates of college and campus.
2. SVV Net ID: This is used to apply for online railway concession.
The SVV Net ID is actually the first part of the email id.
Ex. If Somaiya Email-ID
SVV Net ID: harshada.sk
Password details for SVV net ID:
First Log on to the link given below:
<http://114.143.198.5/svvad/>
Put SVV net Id and Click on forgot password.
Message will be sent to your Mobile no. given by you at the time of admission.
Please note: Same procedure needs to follow whenever you want to reset the password

Anti-Ragging Act:

As per the circular from Joint Director, Higher Education, Maharashtra Government (**Ref. 2005/ 238/05**), **vishi-1**, dated 28th July, 2007) directions, the student found guilty of Ragging already, will not be given admission in college or if found guilty of Ragging even after admission in college will be removed/debarred from the college.

Eligibility Certificate Ordinance:

O.111:- A student from another university or board of Secondary or Intermediate education or any other Statutory examining body seeking admission to the university shall apply to the Registrar for a Statement of Eligibility and, except in the case of students from the universities in the State of Maharashtra, shall be required to pay fee of Rs. 200/- only and for out of Maharashtra State pay a fee of Rs. 300/- (Fee for foreign Nationals is Rs.730/-). The Registrar may issue a Provisional Statement of Eligibility if he is satisfied that the applicant is prima facie eligible for admission to this university. On production of such a provisional statement of eligibility, a student may seek provisional admission to this university at his own risk and on condition that he submits to the Registrar's office through the Head/Principal of his institution/college, the necessary certificates in original together with a typed copy of each for confirmation of his eligibility before the close of the academic term in which the student is provisionally admitted to the university.

No student from another university shall be admitted to any institute maintained by or affiliated to the university except on production of a Provisional Statement of Eligibility issued by the registrar.

Provisional Statement of Eligibility**Fee Structure**

Students those who are migrating form University in the state of Maharashtra	Rs-220/- (Including form fee)
The Universities outside Maharashtra State. Maharashtra State Board of Technical Education (M.S.B.TE.) and all Board other that Maharashtra State Board of Higher Secondary	Rs-320/- (including form fee)
Foreign Nationals	Rs-750/- (including form fee)

Documents Required

For UG Students:

- 10th and 12th original Mark Sheet with Xerox copy.
- 10th and 12th original Passing Certificate with Xerox copy
- Original Migration Certificate and Transfer Certificate (U.P. Board students Require T.C. signed by ZP)

For PG Students:

- 12th Original Mark sheet with Xerox copy.
- 12th Original Passing Certificate with Xerox copy.
- F.Y./S.Y./T.Y.(All Semesters)Mark sheets with Xerox copy.
Original Migration Certificate and Transfer Certificate.
(U.P.Board Student Require T.C.signed by Z.P.)

For Ph.D. Students:

F.Y./S.Y./T.Y.(All Semesters)Mark Sheets with Xerox copy
PET Exam Result.
Topic Approval Letter and Interview Letter.

K.J.SOMAIYA COLLEGE OF ARTS AND COMMERCE (AUTONOMOUS)

FEE STRUCTURE 2019-20

BA COURSE

FEE STRUCTURE 2019-2020

PARTICULARS	B.A.					
	F Y		S Y		T Y	
	Amount	Reserve	Amount	Reserve	Amount	Reserve
Tution Fees	800		800		800	
Library Fees	200		200		200	
Gymkhana Fees	400		400		400	
Other Fees / Extra Curricular Activity	250		250		250	
Exam Fees	1,800	1,800	1,800	1,800	1,800	1,800
Enrollment Fees	220		-		-	
Industrial Visit Fee	-		-		-	
Admission Processing Fee	200	200	200	200	200	200
Utility Fees	250		250		250	
Magazine	100		100		100	
I Card	50	50	50	50	50	50
Group Insurance	20	20	20	20	20	20
Student Welfare Fund	50	50	50	50	50	50
Development Fees	500		500		500	
Vice Chancellors' Fund	20	20	20	20	20	20
Disaster Relief Fund	10	10	10	10	10	10
Alumini Association Fees	25	25	25	25	25	25
Uni Sports & Cultural Activity	30	-	30	-	30	-
E - Charges + E - Suvidha	70		70		70	

NSS	10		10		10	
Internal Exam Fees						
Project Fees	1,200		1,600		1,200	
(A)	6,205	2,175	6,385	2,175	5,985	2,175
<u>Computer / Laboratory Fees</u>						
Computer /Psychology Practicals	-				600	
Laboratory Fees					800	
Psychology Project Fee					500	
(B)	-				1,900	
<u>Refundable</u>	-		-			
Caution Money						
Library Deposit	150		-		-	
Laboratory Deposit	250		-		400	
(C)	400				400	
HOUSEKEEPING & MAINTENANCE &SECURTY	1000		1000		1,000	
ACTIVITY FEE	500		500		500	
CONVOCAATION FEE					250	250
(D)	1500		1500		1750	250
Fees (A+B+C+D)	8,105	2,175	7,885	2,175	10,035	2,425

FEE STRUCTURE 2019-20**B.COM COURSE****FEE STRUCTURE 2019-2020**

PARTICULARS	B.COM					
	F Y		S Y		T Y	
	Amount	Reserve	Amount	Reserve	Amount	Reserve
Tution Fees	800		800		800	
Library Fees	200		200		200	
Gymkhana Fees	400		400		400	
Other Fees / Extra Curricular Activity	250		250		250	
Exam Fees	1,800	1,800	1,800	1,800	1,800	1,800
Enrollment Fees	220		-		-	
Industrial Visit Fee	-		-		-	
Admission Processing Fee	200	200	200	200	200	200
Utility Fees	250		250		250	
Magazine	100		100		100	
I Card	50	50	50	50	50	50
Group Insurance	20	20	20	20	20	20
Student Welfare Fund	50	50	50	50	50	50
Development Fees	500		500		500	
Vice Chancellors' Fund	20	20	20	20	20	20
Disaster Relief Fund	10	10	10	10	10	10
Alumini Association Fees	25	25	25	25	25	25
Uni Sports & Cultural Activity	30	-	30	-	30	-
E - Charges + E - Suvidha	70		70		70	
NSS	10		10		10	
Internal Exam Fees						

Project Fees	1,400		1,200		1,200	
(A)	6,405	2,175	5,985	2,175	5,985	2,175
<u>Computer / Laboratory Fees</u>						
Computer /Psychology Practicals	-		-	-	600	-
Laboratory Fees	-				900	
Psychology Project Fee	-					
(B)	-		-		1,500	
<u>Refundable</u>						
Caution Money	150		-		-	
Library Deposit	250		-		-	
Laboratory Deposit	-				400	
(C)	400		-		400	
HOUSEKEEPING & MAINTENANCE &SECUIRTY	1,500		1,500		1,500	
ACTIVITY FEE	1,000		1,000		1,000	
CONVOCAATION FEE					250	250
(D)	2,500		2,500		2,750	250
Fees (A+B+C+D)	9,305	2,175	8,485	2,175	10,635	2,425

FEES STRUCTURE 2019-20
MASTER OF COMMERCE (M.COM. ACCOUNTANCY)

	Part I (OPEN)	Reserve Category (Part I)	Part II (OPEN)	Reserve Category (Part II)
Particulars				
Tution Fees	1000		1000	
Library Fees	1000		1000	
Gymkhana Fees	200		200	
Other Fees	250		250	
Exam Fees	2700	2700	2700	2700
Registration fees	825		-	
Convocation Fees				
Admission Processing Fee	200	200	200	200
Utility Fees	250		250	
Magazine Fees	100		100	
I Card Fees	50	50	50	50
Group Insurance	20	20	20	20
Students Welfare Fund	50	50	50	50
Development Fees	500		500	
Activity Fees	1000		1000	
Vice Chancellor's Fund	20	20	20	20
Disaster Relief Fund	10	10	10	10
Ashwamedha Fund	20		20	
Univ Sports & Cultural Activity	30		30	
E charges + E Suvidha	70		70	
Project Fees	800		800	
Maintenance/Housekeeping/ Security	1500		1500	
(A)	10595	3050	9770	3050
Computer/laboratory Fees				
Computer Practicals	1500		1500	
laboratory Fees	-		-	
(B)	1500		1500	
Caution Money	150		-	
Library Deposits	250		-	
Laboratory Deposits	-	-	-	-
C)	400			
Convocation Fees			250	250

D)			250	250
Total Fees (A+B+C+D)	12495	3050	11520	3300

	<u>1st year</u>	<u>2nd year</u>	<u>3rd year</u>
Transcript 5 copies (Add. copy Rs. 50.00 each)	1000	1000	1000
Admission form+ Prospectus + Inform. Brochure	100	100	100
Transfer Certificate	100	100	100
Bona fide Certificate	20	20	20
No Objection Certificate	20	20	20

**** Subject to change as per new university circular/s**

REFUND OF FEES: (UG/412 of 2008)

O.2859: Refund of Tuition, Development and all other fees after cancellation of admissions:

The candidates who have taken admission in under graduate courses in Govt. colleges, in Govt. **aided** and **unaided courses** conducted by affiliated colleges, and recognized institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund of fees as applicable shall be made on or before 30th day after the date of cancellation and thereafter. The percentage of fees for the course shall be refunded to the candidate after deducting charges as follows:

Table-1[Fee Deduction on cancellation of admission]

Period and Percentage of Deduction Charges						
	(i)	(ii)	(iii)	(iv)	(v)	(vi)
	Prior to commencement of academic term and instruction of the course	Up to 20 days after the commencement of academic term of the course	From 21 st day up to 50 days after commencement of academic term of the course	From 51 st day up to 50 days after commencement of academic term of the course or August 31 st whichever is earlier.	From September 1 st to September 30 th .	After September 30 th .

Deducti on Charges	Rs. 500/- Lump sum	20 % of the total amount of fees.	30 % of the total amount of fees.	50 % of the total amount of fees.	60 % of the total amount of fees	100 % of the total amount of fees
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NOTE: The total amount considered for the refund of fees from the commencement of academic term of the courses includes the following:

- i. All the fee items chargeable for one year are as per relevant university circulars for different faculties (excluding the courses for which the total amount is fixed by other competent authorities).
- ii. The Fee charged towards group insurance and all fee components be paid as University share (including Vice-chancellor fund, University fee for sports and cultural activities, E- charge, disaster management fund, exam fee and Enrollment fee) are non-refundable if payment is made by the college prior to the date of cancellation.
- iii. Fee collected for Identity card and Library card, admission form and prospectus, enrollment and any other course specific fee **are not refunded** after the commencement of the academic term.
- iv. All refundable deposits (Laboratory, Caution Money and Library etc.) **shall be fully returned** at the time of cancellation.

Provided that wherever admissions are made through centralized admission process for professional and/ or for any other courses by other competent Authorities, the Refund Rules are applicable if specified by such authorities (as per the rules of relevant agencies) for the 1st year admission. In case of admission to subsequent years of the course, O. 2859 is applicable for cancellation of admission. Provided further that this refund rule is concurrent with the rules and guidelines of other professional statutory bodies for admission for relevant courses.

Further that O.2859-A & O.2859-B have been repealed and the amended O.2859 relating to the refund of Tuition Fees, Development and all other fees after cancellation of admission for the Under Graduate Courses has been brought into force with effect from the academic year 2008-2009

Our Student Achievers for the Academic year from 2017-18

(U.G. and P.G.)

Title of the Programme	Total No. of Students Appeared	Grades						
		O	A	B	C	D	E	Pass %
TY B.Com	1037	68	574	228	77	31	1	94.41%
TYBA	174	32	50	38	28	7	3	85.06%
TYBFM	61	10	27	16	05	00	00	95.08%
TYBMS	122	03	76	28	04	01	00	91.80%
TYBBI	144	00	40	53	30	18	00	96.53%
TYBMM	59	03	35	18	01	00	00	98.28%
M COM-II	60	30	21	01	00	00	00	86.67%

ACADEMIC PRIZES 2019

The following Research Scholars of the Research Center (Commerce) of K. J. Somaiya College of Arts & Commerce, have been awarded Ph. D. Degree (Gujarati) by the University of Mumbai in 2018-19

	Name	Title of the Thesis	Guide
1.	Dr. Preeti Hitesh Dave	શ્રી દિનકર જોષીની નવલકથામાં માનવીય સંબંધોનું નિરૂપણ (Shree Dinkar Joshi niNavalkatha ma ManviyaSambandhonu Nirupan)	Dr. (Smt.) SudhaVyas

The following Research Scholars of the Research Center (Arts) of K. J. Somaiya College of Arts & Commerce, have been awarded Ph. D. Degree (Hindi) by the University of Mumbai in 2018-19

	Name	Title of the Thesis	Guide
1.	Dr. Manoj Kumar RamvishalDubey	देवेश ठाकुर के साहित्य में विचार तत्व का अनुशीलन	Dr. SatishPandey
2.	Dr. SeemaDashrath Singh	वैश्वीकरणके परिप्रेक्ष्य में १९९० के बाद की हिंदी कविता का अनुशीलन	Dr. SatishPandey

The Academic Prize Winners / Subject Toppers in various Subjects for the academic year 2017 – 2018 are as follows

OVERALL TOPPERS M. COM ACCOUNTANCY	1.	DEDHIA SHREYA NEMCHAND	CGPA 7	O
	2.	MERCHANT AKSHAY RAJESH	CGPA 7	O
	3.	SATRA JINAL KISHOR	CGPA 7	O
	4.	SHEIKH TANVEER ABDUL JABBAR	CGPA 7	O
OVERALL TOPPER B.A	PANIKAR STELLA SHERMAN		CGPA 6.90	A
OVERALL TOPPER B.COM	SAMANT HARSHADA BABURAO		CGPA 6.91	A

ACCOUNTANCY	FYBCOM	KHATRI APSARA RAJU		186 / 200
	SYBCOM	SINGH RAKHEE RAJESH		181 / 200
	TYBCOM (F.A-I)	SAMANT HARSHADA BABURAO		186 / 200
	TYBCOM (F.A-II)	1.	GADA FORAM JAYESH	189 / 200
		2.	SHAH JAY HARSHAD	
	TYBCOM (F.A-III)	SAMANT HARSHADA BABURAO		177 / 200
TYBCOM (TAX)	JAISWAL SWETA VIRENDRA		184 / 200	

COMMERCE	FYBCOM	PATIL CHETAN ISHWAR		167 / 200
	SYBCOM(COMM.)	NAGALE KAJAL LAXMAN		153 / 200
	SYBCOM (ADVT.)	NEWGI SUSMIT SUHAS		162 / 200
	TYBCOM(EXPORT)	GADA KEVAL DHIREN		163 / 200
	TYBCOM (MHRM)	1.	GADA KEVAL DHIREN	165 /

		2.	PANDEY KHUSHBOO KRISHNARAM	200
	SYBA (B.K)		MEHTA PALAK HIREN	188 / 200

ECONOMICS	FYBA	1.	RISBOOD PURVA SHAILENDRA	157 / 200
		2.	SHUKLA DIVYA DINESH	
	SYBA		DESHPANDE BHAGYASHRI ULHAS	313 / 400
	TYBA		REDKAR AASHISH ARUN	751 / 1200
	FYBCOM		BHANUSHALI NAYNA MOHANLAL	166 / 200
	SYBCOM		BHAT VIRAJ VASANT	149 / 200
TYBCOM		BHANUSHALI VANDANABEN MURJI	159 / 200	

ENGLISH	FYBA (A)		GALA AYUSHI DEEPAK	141 / 200
	FYBA (C)		JOSHI VARAD VINAYAK	165 / 200
	SYBA		MANKU NIMRATA MANJITSINGH	289 / 400
	SYBA (JOURNALISM)		SHINDE NITESH HANMANT	165 / 200
	SYBA (MASS COMM.)		KAYAL NUPUR JYOTI KAYAL	151 / 200
	TYBA		PANDEY APOORV REMI PANDEY	897 / 1200
	FYBCOM (B.C)		GHARAT POONAM GANESH	170 / 200

EVS	FYBCOM	1.	INAMDAR ANUSHKA RAJENDRA	171 / 200
		2.	PANCHAL DIVYA DEEPAK	

FOUNDATION COURSE and OPTIONAL SUBJECTS	FYBA		GALA AYUSHI DEEPAK	184 / 200 (GERMAN)
	FYBCOM		MADHANI DRISHTI DILIP	178 / 200 (FRENCH)
	SYBA		MEHTA PALAK HIREN	172 / 200 (GERMAN)
	SYBCOM		MORE PRADNESH MAHADEV	184 / 200 (SQUASH)

GUJARATI	FYBA		SAMPAT AVANI PRADEEP	171 / 200
	SYBA		GOGRI AVNI NITIN	336 / 400

	TYBA	POKAR RIDDHI HARESH	972 / 1200
HINDI	FYBA	SHARMA SAKSHI CHANDRASHEKHAR	166 / 200
	SYBA	TELI CHANDAKUMARI GULABCHAND	328 / 400
	TYBA	THAKKAR AASHIKA RAMNIKLAL	939 / 1200
HISTORY	FYBA	KOHLI MANVIKA PAWAN	172/200
	SYBA	NESSIE EDWARD RAVIKUMAR	342/400
	TYBA	TIXEIRA SIMRAN ANTHONY NESTOR	1003/1200
BUS. LAW	SYBCOM	CHAVAN ANKITA ANIL	161/ 200
MARATHI	FYBA (A)	JADHAV PRANAY PRABHAKAR	151 / 200
	FYBA (C)	JANGAM SAKSHI PRAMOD	152 / 200
	SYBA	SHINDE NITESH HANMANT	329 / 400
	TYBA	DAWANE KOMAL SURESH	1040 / 1200
MATHEMATICS	FYBCOM	INAMDAR ANUSHKA RAJENDRA	200 / 200
	TYBCOM(CSA.)	JAISWAL SWETA VIRENDRA	198 / 200
PHILOSOPHY	FYBA	THAKUR ARTI RAMKUMAR	114 / 200
	SYBA	JOSHI FALGUNI AJAY	312 / 400
	TYBA	DOSHI ALOKI MILAN	405 / 600
POLITICAL SCIENCE	FYBA	SHEDGE RUTUJA SUNIL	145 / 200
	SYBA	TAIDE APURVA ARUN	273 / 400
	TYBA	JADHAV SAYALI SUNIL	866 / 1200

PSYCHOLOGY	FYBA	VELIATH GAYATHRI NANDAKUMAR	169 / 200
	SYBA	BHANUSHALI DHARA YOGESH	324 / 400
	TYBA	PANIKAR STELLA SHERMAN	1007 / 1200
	TYBCOM	KOTIAN KAVYA THOYAJAKSHA	179 / 200

SANSKRIT	FYBA (A)	GALA AYUSHI DEEPAK	182/ 200
	FYBA (C)	GALA AYUSHI DEEPAK	183/ 200
	SYBA	JOSHI FALGUNI AJAY	369 / 400
	TYBA	KADUSKAR KETAKI MANOJ	1079/1200

SOCIOLOGY	FYBA	SHARMA GARIYASI SUNIL	165 / 200
	SYBA	GUPTA DEVANSHI RAMKUMAR	320 / 400
	TYBA	KULKARNI POORVI VINAY	878 / 1200

The Academic Prize Winners / Semester Toppers in BBI, BFM, BMM, BMS courses for the academic year 2017 – 2018 are as follows.

COURSE	SEM.	NAME OF THE STUDENT	Marks	
B.B.I	I	HARANIYA SHRADDHA	540/700	
	II	HARANIYA SHRADDHA	570/700	
	III	UGAR SANGEETA	547/700	
	IV	1.	UGAR SANGEETA	535/700
		2.	THAKURDESAI HRISHIKESH	
	V	KALWANKAR CHAITALI	549/600	
VI	JACIKA MUTHURAJ	525/600		
B.F.M	I	SHARMA ANANYA	563/700	
	II	TIRUPATI POOJA KRISHNA	552/700	
	III	PARMAR YASH PANKAJ	508/700	
	IV	PARMAR YASH PANKAJ	539/700	
	V	RODRIGUES JANICE LESLIE	456/700	
	VI	JOSHI MANAN PARESH	503/700	
B.M.M	I	PUROHIT VRISHTI GAURANG	432/600	
	II	GHAG SANIKA SANJAY	478/600	
	III	JAIN NEERAL NARENDRA	427/600	
	IV	WADEKAR NAVINA VISHWAJIT	477/600	
	V	PADADA HARSHIL RAGHU	467/600	
	VI	QURESHI AFIYA SABIR HUSSAIN	556/600	
B.M.S	I	NEHA KRISHNA JAYASHREE	545/700	
	II	SHAH ANJALI ASHOK	544/700	
	III	KANSARA HIMALI HARISHKUMAR	570/700	
	IV	KANSARA HIMALI HARISHKUMAR	570/700	
	V	JAIN MANALI JAMBU	524/700	
	VI	JAIN RAKSHITA KISHOR	562/700	

AWARDS FOR STUDENTS

1. Smt. Padamaben Ganjanan Thaker Endowment Prize for toppers in Gujarati subject at FYBA/SYBA and TYBA class.
2. Shri Madhukar R. Khandpekar Endowment Prize for toppers in History subject at FYBA/SYBA and TYBA class.
3. Two endowment prizes at T.Y. level in the subject of Sanskrit and Accounts.

Three-Year Integrated Course Affiliated to Mumbai University
Bachelor of Management Studies Degree (BMS)

A business management degree is one of the most coveted degrees today. In the highly competitive world that we are living in, a management degree provides a secure and rewarding career. Way back, a business management degree was a sought-after post-graduate programme after the student had completed a three-year bachelor's programme. However, the lack of employment opportunities and the need for more practical job oriented bachelor's program has led to the introduction of business management programmes at the undergraduate level.

Objectives of the Degree

- To create for the students of University of Mumbai an additional avenue of self-employment and also to benefit the industry by providing it with suitably trained manpower.
- To prepare students to exploit opportunities being newly created in the Management profession.
- To provide adequate basic understanding of Management skill and practices among the students.
- To give an adequate exposure to operational environment in the field of Management.
- To impart training for the use of modern technology for the benefit of all parties concerned.

Eligibility

First Year:

The Student shall have passed XIIth Std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination at one sitting or Diploma in any Engineering branches with two years or three years or four years duration after the S.S.C conducted by the Board of Technical Education, Maharashtra State or its equivalent examination and should have secured not less than 50% marks and 45% marks in the case of Backward Class Candidates.

Second Year

The candidate, to be eligible for admission to S.Y.B.M.S. should have passed all theory papers in all the previous semesters OR failed in not more than 2 theory papers, in I & II Semester End Examinations taken together.

Third Year

A candidate shall be allowed to keep terms for Semester V if he/she passes in each of Semester I, II, III and IV or if he/she passes Semester I and Semester II and fails in not more than two theory papers of Semester III and Semester IV taken together.

A candidate shall be allowed to keep terms for Semester VI if he/she passes in each of Semester I, II, III, IV and V or if he/she passes Semester I, Semester II and Semester III and fails in not more than two theory papers of Semester IV and Semester V taken together irrespective of his/her grade in project I of Semester V.

A candidate who does not secure a minimum grade of "C" in Project I and or Project II has to submit a fresh project till he/she secures a minimum grade of "C".

Scheme of Examination

1. The examinations shall be conducted at the end of each semester.
2. A theory paper will carry 100 marks. The evaluation of the performance of the students in the theory papers shall be on the basis of both internal assessment (25%) and semester end examination (75%). Internal evaluation should be on the basis of class assignments, group discussion, seminars, project presentations, attendance, etc. The semester end exam shall be held at the end of each semester and shall be of two hrs. duration.

COURSE CONTENT: BMS

FIRST YEAR			
Semester I		Semester II	
1. Foundations of Human Skills	Click here	1. Business Environment	Click here
2. Introduction to Financial Accounts	Click here	2. Industrial law	Click here
3. Business Statistics	Click here	3. Principles Of Marketing	Click here
4. Business Communication I	Click here	4. Business Communication II	Click here
5. Business Economics I	Click here	5. Business Mathematics	Click here
6. Business Law	Click here	6. Principles Of Management	Click here
7. Foundation Course I	Click here	7. Foundation Course II	
SECOND YEAR			
Semester III		Semester IV	
Compulsory Courses			
1. Environmental Management	Click here	1. Ethics & Governance	Click here
2. Business Planning & Entrepreneurial Management	Click here	2. Business Research Methods	Click here
3. Accounting for Managerial Decisions	Click here	3. Business Economics II	Click here
4. Strategic Management	Click here	4. Production & Total Quality Management	Click here
5. Information Technology in Business Management I		5. Information Technology in Business Management II	
Any One Elective group to be selected by the learner			
Finance Group- Electives			
1. Introduction to Cost Accounting	Click here	1. Auditing	Click here
2. Basic of Financial	Click here	2. Strategic Cost	Click here

Services		Management	
Marketing Group- Electives			
1. Consumer Behaviour	Click here	1. Integrated Marketing Communication	Click here
2. Advertising	Click here	2. Rural Marketing	Click here
Human Resource Group- Electives			
1. Employee Relations & Welfare	Click here	1. Training and Development in HRM	Click here
2. Organization Behavior & HRM	Click here	2. Change Management	Click here
THIRD YEAR			
Semester V		Semester VI	
Compulsory Courses			
1. Logistics & Supply Chain Management	Click here	1. Operation Research	Click here
2. Project Work I	Click here	2. Project Work II	Click here
Any One Elective group to be selected by the learner			
Finance Group- Electives			
1. Investment Analysis & Portfolio Management	Click here	1. Direct Taxes	Click here
2. Commodity & Derivatives Market	Click here	2. International Finance	Click here
3. Wealth Management	Click here	3. Innovative Financial Services	Click here
4. Strategic Financial Management	Click here	4. Indirect Taxes	Click here
Marketing Group- Electives			
1. Services Marketing	Click here	1. Brand Management	Click here
2. E-Commerce & Digital Marketing	Click here	2. Retail Management	Click here
3. Sales & Distribution Management	Click here	3. Corporate Communication and PR	Click here
4. Customer Relationship Management	Click here	4. Media Planning & Management	Click here
Human Resource Group- Electives			
1. Finance for HR Professionals & Compensation Management	Click here	1. HRM in Global Perspective	Click here
2. Strategic Human Resource Management & HR Policies	Click here	2. Organizational Development	Click here
3. Performance Management & Career	Click here	3. HRM in Service Sector Management	Click here

Planning			
4. Industrial Relations	Click here	4. Indian Ethos in Management	Click here

**FEE STRUCTURE OF
Bachelor of Management Studies Degree (BMS)
2019-2020**

PARTICULARS Fees	BMS					
	F Y		S Y		T Y	
	Open Amt	Reserve Amt	Open Amt	Reserve Amt	Open Amt	Reserve Amt
Tution Fees	12,000		12,000	-	12,000	
Library Fees	300		300	-	300	
Gymkhana Fees	400		400	-	400	
Other Fees / Extra Curricular Activity	250		250	-	250	
Exam Fees	1,800	1,800	1,800	1,800	1,800	1,800
Enrollment Fees	220		-	-	-	
Industrial Visit Fee	500		500	-	500	
Admission Processing Fee	200	200	200	200	200	200
Utility Fees	250		250	-	250	
Magazine	100		100	-	100	
I Card	50	50	50	50	50	50
Group Insurance	40	40	40	40	40	40
Student Welfare Fund	50	50	50	50	50	50
Development Fees	500		500	-	500	
Vice Chancellors' Fund	20	20	20	20	20	20
Disaster Relief Fund	10	10	10	10	10	10
Alumini Association Fees	25	25	25	25	25	25
Uni Sports & Cultural Activity	30		30	-	30	
E - Charges + E -Suvidha	70		70	-	70	
NSS	10		10	-	10	
Internal Exam Fees				0		
Project Fees	1,200		1,400	-	2,200	

(A)	18,025	2,195	18,005	2,195	18,805	2,195
Computer / Laboratory Fees				-		
Computer Practicals	1,000		1,000	-	1,000	
Laboratory Fees	1,100		1,100	-	1,100	
(B)	2,100		2,100	-	2,100	
Refundable			-	-		
Caution Money	150		-	-	-	
Library Deposit	250		-	-	-	
Laboratory Deposit	400		-	-	-	
(C)	800		-	-	-	
HOUSEKEEPING & MAINTENANCE & SECURTY	1,500		1,500	-	1,500	
ACTIVITY FEE	1,000		1,000	-	1,000	
CONVOCAATION FEE				-	250	250
(D)	2,500		2,500	-	2,750	250
Fees (A+B+C +D)	23,425	2,195	22,605	2,195	23,655	2,445



	1 st year	2 nd year	3 rd year
Transcript 5 copies (Add. copy Rs. 50.00 each)	1000	1000	1000
Admission form+ Prospectus + Inform. Brochure	100	100	100
Transfer Certificate	100	100	100
Bona fide Certificate	20	20	20
No Objection Certificate	20	20	20

*** Subject to change as per new university circular/s*

Three Year Integrated Course Affiliated to Mumbai University

B. COM IN BANKING AND INSURANCE (B. B. I)

A B. B. I. degree is one of the most coveted degrees today. In the highly competitive world that we are living in, this provides a secure and rewarding career. However, the lack of employment opportunities and the need for more practical job oriented bachelor's program has led to introduction of business management programs at the undergraduate level. There are increasing career opportunities in multi-national and indigenous corporate sector.

➤ Objectives

- ❖ To create for the students, of University of Mumbai an additional avenue of self-employment and also to benefit Banks, Insurance companies & Industries to providing them with suitably trained manpower in the field of Banking and Insurance.
- ❖ To prepare students to explore opportunities, being newly created in the field of Banking & Insurance due to Globalization, Privatization & Liberalization.
- ❖ To provide adequate basic understanding about Banking, Insurance & other financial services, among the students.
- ❖ To give an adequate exposure to operational environment in the field of Banking Insurance & other related financial services.
- ❖ To inculcate training & practical approach among the students by using modern technologies in the field of Banking, Insurance etc.

➤ Course Objective:

- ❖ To provide a basic foundation of the fundamental principles and practices of banking and insurance and other financial services and application in practice.
- ❖ To enable the students gain a fair idea as to how these principles are applied in practice through live cases or examples published in papers and cited by lectures.
- ❖ To equip the job seeker to get into positions of responsibility in the area of financial services (as this would prove definite advantage into the recruiters in terms of time, cost and skill requirement).

ELIGIBILITY

F.Y.B.B.I.: A candidate to be eligible for admission to the Bachelor of Commerce (Banking & Insurance) Degree Course shall have passed XII Std. Examination of the Maharashtra State Board of Secondary & Higher Secondary Education or its equivalent and secured not less than 50% marks in aggregate at (45% in case of reserved category) one & the same sitting. Every Candidate admitted to the Degree Course in the Constituent/affiliated College recognized institution, conducting the course, should have to register himself/herself with the University.

S. Y. B. B. I: The candidate, to be eligible for admission to S.Y.B.M.S. should have passed all theory papers in all the previous semesters OR failed in not more than two theory papers, in I & II Semester End Examinations taken together.

T. Y. B. B. I: A candidate shall be allowed to keep terms for Semester V if he/she passes in each of Semester I, II, III and IV or if he/she passes Semester I and Semester II and fails in not more than two theory papers of Semester III and Semester IV taken together. A candidate

shall be allowed to keep terms for Semester VI if he/she passes in each of Semester I, II, III, IV and V or if he/she passes Semester I, Semester II and Semester III and fails in not more than two theory papers of Semester IV and Semester V taken together irrespective of his/her grade in project I of Semester V. A candidate who does not secure a minimum grade of "C" in Project I and or Project II has to submit a fresh project till he/she secures a minimum grade of "C".

R. 4298: Scheme of Examination

The Performance grading shall be based on the aggregate performance of internal assessment and semester end examination:

A) Internal Assessment: 40% i.e. 25 marks.

B) Semester End Examination: 40% i. e. 75 marks.

Student must get 40% marks in aggregate i. e. 40% marks in Internal Assessment (i.e. 40% of 25 = 16) as well as 40% marks in semester End Examination (i.e. 40% of 75 = 30) separately, in order to pass the examination.

A) Internal Assessment: 25 marks.

The allocation of 40 marks shall be as follows

a) Two best of three periodical class tests held in the given semester: 20 Marks.

b) A better of the two assignments based class presentation to be selflessly assessed by the teacher concerned: 10 Marks.

c) Group discussion or active participation in routine class instructional deliveries- 05 Marks

d) Overall conduct as a responsible student, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities -05 Marks

B) Semester End Examination: 75 marks.

a) Duration - This examination shall be of 2.5 Hrs. duration.

b) Question paper pattern

i.) There shall be four questions each of 15 marks.

ii) All questions shall be compulsory with internal choice within the question.

iii) Questions may be sub divided into a) and b) if necessary, for 8 & 7 mark respectively.

The responsibilities of Examination evaluation during the first four semesters shall rest with the college/institution where in the students are admitted for the course. The college/institution shall carry out the internal assessment for the papers for semesters while the University shall conduct the semester end examination for these two semesters. The internal assessment marks of students appearing for Semester V & VI shall be sent to the University by the respective college / institution before the commencement of the respective semester end examination.

COURSE CONTENT B. COM (BBI)

FIRST YEAR				
Semester I			Semester II	
1. Environment & Management of Financial Services	Click here		1. Principles & Practices of banking and insurance	Click here
2. Principles of Management	Click here		2. Business Law	Click here
3. Financial Accounting – I	Click here		3. Financial Accounting – II	Click here
4. Business Communication – I	Click here		4. Business Communication – II	Click here
5. Foundation Course – I	Click here		5. Foundation Course – II	Click here
6. Business Economics – I	Click here		6. Organisational Behaviour	Click here
7. Quantitative Methods – I			7. Quantitative Methods – II	
SECOND YEAR				
Semester III			Semester IV	
1. Financial Management – I	Click here		1. Financial Management – II	Click here
2. Management Accounting (Tools & Techniques, Focus on Banking & Insurance)	Click here		2. Cost Accounting of Banking & Insurance	Click here
3. Mutual Fund Management	Click here		3. Customer Relationship Management	Click here
4. Information Technology in Banking & Insurance – I	Click here		4. Information Technology in Banking & Insurance – II	Click here
5. Foundation Course- III (Overview of Banking Sector)	Click here		5. Foundation Course- IV (Overview of Banking Sector)	Click here
6. Financial Market (Equity, Debt, Forex and Derivatives)	Click here		6. Corporate and Securities Law	Click here
7. Direct Taxation	Click here		7. Business Economics – II	Click here
THIRD YEAR				
Semester V (Elective Courses any 4)			Semester VI (Elective Courses any 4)	

1. Marketing in Banking & Insurance	Click here	1. Security Analysis & Portfolio Management	Click here
2. Financial Reporting Analysis	Click here	2. Strategic Management	Click here
3. Auditing	Click here	3. Human resource management in Banking and Insurance	Click here
4. Business Ethics and Corporate Governance	Click here	4. Turnaround Management	Click here
5. Financial Service Management	Click here	5. International Resources Management in Banking & Insurance	Click here
6. Actuarial Analysis in Banking and Insurance	Click here	6. Procedure and Documentation in Banking and Insurance	Click here
7. International banking and finance (Core Courses)	Click here	7. Central Banking – Core Course	Click here
8. Project Work – I (Banking)	Click here	8. Project Work –I (Insurance)	Click here

FEE STRUCTURE OF B.COM. (BANKING AND INSURANCE) 2019-2020

PARTICULARS	BBI					
	FY		S Y		T Y	
	Open Amt	Reserve Amt	Open Amt	Reserve Amt	Open Amt	Reserve Amt
Fees						
Tution Fees	12,000		12,000		12,000	
Library Fees	600		600		600	
Gymkhana Fees	400		400		400	
Other Fees / Extra Curricular Activity	250		250		250	
Exam Fees	1,800	1,800	1,800	1,800	1,800	1,800
Enrollment Fees	220		-		-	
Industrial Visit Fee	500		500		500	
Admission Processing Fee	200	200	200	200	200	200
Utility Fees	250		250		250	
Magazine	100		100		100	
I Card	50	50	50	50	50	50
Group Insurance	40	40	40	40	40	40
Student Welfare Fund	50	50	50	50	50	50
Development Fees	500		500		500	
Vice Chancellors' Fund	20	20	20	20	20	20
Disaster Relief Fund	10	10	10	10	10	10
Alumini Association Fees	25	25	25	25	25	25
Uni Sports & Cultural Activity	30		30		30	
E - Charges + E -Suidha	70		70		70	
NSS	10		10		10	
Internal Exam Fees	-		-		-	
Project Fees	1,200		1,400		2,200	
(A)	18,325	2,195	18,305	2,195	19,105	2,195
<u>Computer / Laboratory Fees</u>	-		-		-	
Computer Practicals	2,000		1,000		1,000	
Laboratory Fees	1,100		1,100		1,100	
(B)	3,100		2,100		2,100	
<u>Refundable</u>	-		-		-	
Caution Money	150		-		-	
Library Deposit	250		-		-	
Laboratory Deposit	400		-		-	
(C)	800					

HOUSEKEEPING & MAINTENANCE & SECURITY	1,500		1,500		1,500	
ACTIVITY FEE	1,000		1,000		1,000	
CONVOCAION FEE					250	250
(D)	2,500		2,500		2,750	250
Fees (A+B+C +D)	24,725	2,195	22,905	2,195	23,955	2,445

	1st year	2nd year	3rd year
Transcript 5 copies (Add. copy Rs. 50.00 each)	1000	1000	1000
Admission form+ Prospectus + Inform. Brochure	100	100	100
Transfer Certificate	100	100	100
Bona fide Certificate	20	20	20
No Objection Certificate	20	20	20

**** Subject to change as per new university circular/s**

Three Year Integrated Course Affiliated to Mumbai University

BACHELOR OF FINANCIAL MARKETS DEGREE (BFM)

A new practical oriented degree aims to provide the product (graduates) to the financial services sector as per their requirements. This degree will definitely provide the functional expertise, diversified skills, professional training with the latest knowledge in the areas covered by the course to these graduates.

Objectives of the Degree

- ⇒ To create additional avenues of Self-Employment to the students & to provide suitable & trained Persons for Financial Services Sector.
- ⇒ To prepare graduates to compete with the degree holders of private and foreign universities.
- ⇒ To make aware about the practical aspect of the theoretical concepts.
- ⇒ To establish strong co-ordination between the Service Sector and the Institutions of Higher Education.

Eligibility

The candidate for being eligible for admission to the Bachelor of Commerce (Financial Markets) Degree course shall have passed 12th Std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent and secured not less than 45% marks in aggregate (40% in case of reserved category) at one and the same sitting. Every Candidate admitted to the Degree Course in the Constituent/ affiliated college/ recognized institution, conducting the course, shall have to register himself/ herself with the University.

Scheme of examination

The Scheme of Examination shall be divided in two parts.

(A) Internal Assessment: 40% i.e. 25 marks.

The allocation of 40 marks shall be as follows:

- a) For non-practical subjects- **One** periodical class tests held in given Semester-20 Marks.
For practical subjects viz. 1.3, 1.4, 2.3, 3.5 & 6.3 Semester End Practical Examination-20 Marks, out of which 5 Marks are for Journal.
- b) A better of the **two** assignments, with presentation in seminar etc.-10 Marks.
- c) Group Discussion on current issues relating to the subject etc.-10 Marks.

(B) Semester End Examination: 75 marks.

- a) Duration-This examination shall be of 2.5 Hrs. duration.
- b) Question paper pattern-
 - (i) There shall be **05** questions of **15** Marks each.
 - (ii) All questions shall be compulsory with internal choice within question.
 - (iii) Questions may sub-divided in to a) and b) if necessary, for 8 and 7 marks respectively.

The responsibilities of Examination evaluation during the first four semesters shall rest with the college/institution where in the students are admitted for the course. The college/ Institution shall carry out the internal assessment for the papers in semesters V & VI, while the University shall conduct Semester End Examination for these two semesters. The internal assessment marks of students appearing for semester V & VI shall be sent to the University by

the respective College/ Institution before the commencement of the respective semester end examination.

There shall be 2 experts for Project evaluation at Semester V (i.e.5.7 Project-I) & Semester-VI (i.e.6.7, Project-II). One expert to be appointed by the College/Institution as an Internal Expert & one expert to be appointed by the University as a External Expert for every 30 students or part thereof.

Scheme of Modules (BFM)

FIRST YEAR			
SEMESTER I		SEMESTER II	
1. Financial Accounting –I	Click here	1. Financial Accounting –II	Click here
2. Introduction to Financial System	Click here	2. Principle of Management	Click here
3. Business Mathematics	Click here	3. Business Statistics	Click here
4. Business Communication I	Click here	4. Business Communication II	Click here
5. Foundation Course- I	Click here	5. Foundation Course-II	Click here
6. Business Environment	Click here	6. Environmental Science	Click here
7. Business Economics – I	Click here	7. Computer Skills I	Click here
SECOND YEAR			
SEMESTER III		SEMESTER IV	
1. Debt Markets I	Click here	1. Merchant Banking	Click here
2. Commodities Market	Click here	2. Business Economics – II	Click here
3. Equity Markets-I	Click here	3. Equity Markets-II	Click here
4. Computer Skills – II	Click here	4. Debt Markets-II	Click here
5. Management Accounts	Click here	5. Corporate Finance	Click here
6. Money Market	Click here	6. Foreign Exchange Market	Click here
7. Business Law-I	Click here	7. Business Law II	Click here
THIRD YEAR			
SEMESTER V		SEMESTER VI	
1. Marketing for Financial Services	Click here	1. Venture Capital & Private Equity	Click here
2. Technical Analysis	Click	2. Mutual Fund Management	Click

	here		here
3. Financial Derivatives	Click here	3. Risk Management	Click here
4. Organisational Behaviour	Click here	4. Strategic Corporate Finance	Click here
5. Corporate Accounting	Click here	5. Corporate Restructuring	Click here
6. Project-I	Click here	6. Project-II	Click here

**FEE STRUCTURE OF
BACHELOR OF FINANCIAL MARKETS DEGREE
(BFM) 2019-2020**

PARTICULARS	BFM					
	F Y		S Y		T Y	
	Open Amt	Reserve Amt	Open Amt	Reserve Amt	Open Amt	Reserve Amt
Tution Fees	12,000		12,000		12,000	
Library Fees	600		600		600	
Gymkhana Fees	400		400		400	
Other Fees / Extra Curricular Activity	250		250		250	
Exam Fees	1,800	1,800	1,800	1,800	1,800	1,800
Enrollment Fees	220		-		-	
Industrial Visit Fee	500		500		500	
Admission Processing Fee	200	200	200	200	200	200
Utility Fees	250		250		250	
Magazine	100		100		100	
I Card	50	50	50	50	50	50
Group Insurance	40	40	40	40	40	40
Student Welfare Fund	50	50	50	50	50	50
Development Fees	500		500		500	
Vice Chancellors' Fund	20	20	20	20	20	20
Disaster Relief Fund	10	10	10	10	10	10
Alumini Association Fees	25	25	25	25	25	25
Uni Sports & Cultural Activity	30		30		30	
E - Charges + E - Suvidha	70		70		70	
NSS	10		10		10	
Internal Exam Fees	-		-		-	

Project Fees	1,200		1,400		2,200	
(A)	18,325	2,195	18,305	2,195	19,105	2,195
<u>Computer / Laboratory Fees</u>	-					
Computer Practicals	1,000		1,000		1,000	
Laboratory Fees	1,100		1,100		1,100	
(B)	2,100		2,100		2,100	
<u>Refundable</u>	-		-			
Caution Money	150		-		-	
Library Deposit	250		-		-	
Laboratory Deposit	400		400		-	
(C)	800		400		-	
HOUSEKEEPING & MAINTENANCE & SECURTY	1,500		1,500		1,500	
ACTIVITY FEE	1,000		1,000		1,000	
CONVOCAATION FEE					250	250
(D)	2,500		2,500		2,750	250
Fees (A+B+C +D)	23,725	2,195	23,305	2,195	23,955	2,445

BACHELORS OF MASS MEDIA (B. M. M.)

Bachelor of Mass Media (BMM) is a three-year integrated Degree course comprises six semesters where students are introduced to various aspects of study within the field of mass media. It offers specialization in Advertising or Journalism in the third and final year of the course.

It is a highly intensive course with guest lectures, workshops, seminars and field-trips woven into the curriculum. The course aims at training the students to a high level of competence to enable them to have an added advantage when they graduate. To this end, an internship after completion of second year is suggested.

OBJECTIVES

- 1) To provide students with a firm grounding in communication studies through understanding society's diverse cultural foundations and to stimulate social responsibility.
- 2) To develop critical thinking, creativity and personal integrity.
- 3) To give the students an opportunity of combining theoretical curriculum with practical applications through detailed research, lucid writing skills, oral presentation skills and mastery of various mass communication media in a global information age.
- 4) To offer the students additional avenues in the job market, by giving them an opportunity to specialize in a variety of analytical and practical options in the communication industry.

ELIGIBILITY

- 1) 0. 3941(dated 27th April, 2010): A candidate for being eligible for admission to the B.M.S. Degree shall have passed H.S.C. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent examination or Diploma in any Engineering branches with two years or three years duration after S.S.C., conducted by the Board of Technical education, Maharashtra State or its equivalent examination by securing minimum 45% marks for general category (in one attempt) at the respective Examination and minimum 40% marks for the reserved category (in one attempt).

The Stream-wise weightage to be given is, as following:

Commerce: 45%, Arts: 25%, Science: 25%, Diploma in Engineering & Other: 5%.

Every candidate admitted to the degree course in the constituent /affiliated college/recognized institution conducting the course shall have to register himself/herself with the university.

DURATION

- 1) 0. 4002 The course shall be a full-time course. The duration of the course shall be six semesters spread over three years.
- 2) R. 4248 Number of Students: A batch shall consist of not more than 60 students, unless otherwise sanctioned by the university.

SCHEME OF EXAMINATION: R.4290

- 1) The Examination shall be conducted at the end of each Semester.
- 2) A paper shall carry 100 marks. The evaluation of the performance of the students in the papers shall be on the basis of both Internal Assessment (25%)

and Semester End Examination (75%). Internal Assessment shall be on the basis of class assignment, projects, presentations, group discussions, seminar attendance, field visits, etc. The internal assessment will be based on 10 marks for group assignment/performance and 10 marks for individual presentation/performance. The assignments will be evaluated on the basis of three criteria—Language, Content and Presentation.

- 3) The Semester End Examination shall be a written theory paper held at the end of each Semester and shall be of 2.5 hours duration.
- 4) The responsibility of evaluation during the first four Semesters shall rest with the college/institution on behalf of the university, where in the students are admitted for the course. The college/institution shall carry out the Internal Assessment for the papers in Semester V and VI, while the University shall conduct the Semester End Examinations for these two Semesters. The Internal Assessment marks of students appearing for Semester V and VI shall be sent to the University by the respective College/Institution at least ten days before the commencement of the respective Semester End Examination.

COURSE CONTENT (BMM)

FIRST YEAR				
Semester I			SemesterII	
1. Effective communication skills-I	Click here		1. Effective communication skills-II	Click here
2. Fundamentals of Mass communication	Click here		2. Political Concepts & Indian political system	Click here
3. Introduction to computers	Click here		3. Principles of Management	Click here
4. Landmark events in 20 th Century	Click here		4. Introduction to Psychology	Click here
5. Introduction to Sociology	Click here		5. Introduction to Literature	Click here
6. Introduction to Economics	Click here		6. Principles of Marketing	Click here
SECOND YEAR				
Semester III			Semester IV	
1. Introduction to creative writing	Click here		1. Introduction to Advertising	Click here
2. Introduction to culture studies	Click here		2. Introduction to Journalism	Click here
3. Introduction to Public relations	Click here		3. Print Production & Photography	Click here
4. Introduction to media studies	Click here		4. Radio & Television	Click here
5. Understanding Cinema	Click here		5. Mass Media Research	Click here
6. Advanced computers	Click here		6. Organizational Behavior	Click here
THIRD YEAR				
Semester V (Advertising)			Semester V (Journalism)	
1. Advertising Design (No Written Papers)	Click here		1. Reporting	Click here
2. Advertising in Contemporary Society	Click here		2. Editing	Click here

3. Brand Building	Click here	3. Feature and Opinion	Click here
4. Copywriting	Click here	4. Indian Regional Journalism	Click here
5. Consumer Behavior	Click here	5. Journalism and Public Opinion	Click here
6. Media Planning and Buying	Click here	6. Newspaper and Magazine making (No written paper)	Click here
Semester VI (Journalism)		Semester VI (Advertising)	
1. Broadcast Journalism	Click here	1. Advertising and Marketing Research	Click here
2. News Media Management	Click here	2. Agency Management	Click here
3. Issues of Global Media	Click here	3. Principal and Practices of Direct Marketing	Click here
4. Press Law and Ethics	Click here	4. Financial Management for Marketing and Advertising	Click here
5. Contemporary Issues	Click here	5. Legal Environment and Advertising Ethics	Click here
6. Business and Magazine Journalism	Click here	6. Contemporary Issues	Click here
7. Digital Media	Click here	7. Digital Media	Click here

**FEE STRUCTURE OF BACHELOR OF MASS MEDIA
(B.M.M.) 2019-2020**

PARTICULARS	BMM					
	FY		S Y		T Y	
	Open Amt	Reserve Amt	Open Amt	Reserve Amt	Open Amt	Reserve Amt
Tution Fees	12,000		12,000		13,000	
Library Fees	300		300		300	
Gymkhana Fees	400		400		400	
Other Fees / Extra Curricular Activity	250		250		250	
Exam Fees	1,800	1,800	1,800	1,800	1,800	1,800
Enrollment Fees	220		-		-	
Industrial Visit Fee	500		500		500	
Admission Processing Fee	200	200	200	200	200	200
Utility Fees	250		250		250	
Magazine	100		100		100	
I Card	50	50	50	50	50	50
Group Insurance	40	40	40	40	40	40
Student Welfare Fund	50	50	50	50	50	50
Development Fees	500		500		500	
Vice Chancellors' Fund	20	20	20	20	20	20
Disaster Relief Fund	10	10	10	10	10	10
Alumini Association Fees	25	25	25	25	25	25
Uni Sports & Cultural Activity	30		30		30	
E - Charges + E - Suvidha	70		70		70	
NSS	10		10		10	
Internal Exam Fees						
Project Fees	1,200		1,200		2,100	

(A)	18,025	2,195	17,805	2,195	19,705	2,195
<u>Computer / Laboratory Fees</u>						
Computer Practicals	1,000		1,000		1,000	
Laboratory Fees	1,100		1,100		1,100	
(B)	2,100		2,100		2,100	
<u>Refundable</u>						
Caution Money	150		-		-	
Library Deposit	250		-		-	
Laboratory Deposit	400		400		-	
(C)	800		400		-	
HOUSEKEEPING & MAINTENANCE &SECURTY	1,500		1,500		1,500	
ACTIVITY FEE	1,000		1,000		1,000	
CONVOCATION FEE					250	250
(D)	2,500		2,500		2,750	250
Fees (A+B+C +D)	23,425	2,195	22,805	2,195	24,555	2,445

Special Features

Learning is Limitless! Industrial Visits:

All Self-financing courses-enrolled students are required to go for industrial visit as a part of their curriculum. So far students have visited Formila Ltd., Suraksha Packers Ltd., CPRM, IIM, Tea factory, etc. at various places like Hyderabad, various studios, press, and news channels, Pune, Bangalore, Mysore, Ooty and Kerala. These visits help students to acquaint with the actual functioning of Industries, Corporations, etc. and relate it to their academic knowledge.



ATTENDANCE & OTHER RULES

- The following shall be the rules pertaining to minimum attendance necessary for keeping terms for B.A./B.Com./BBI/BMS/BFM/BMM students:
- First Term: Minimum 75% attendance per term.
- Second Term: Minimum 75% attendance per term.
- 0.125: To keep a term at a college or recognized institution, an undergraduate must complete to the satisfaction of the Principal or Head of the Institution the course of study at the college or institution prescribed for such terms for the class to which such undergraduate then belongs.

Code of Conduct for Students

1. All the students who have taken admission in the College must possess valid Identity Card. (Identity cards are issued by the College in the beginning of the first term). Students must carry with them their identity cards and should produce when demanded by the Teaching and Non-Teaching staff.
2. Identity Card should be carefully preserved and the holder of the Identity Card will be held responsible for its misuse. In case of loss of Identity Card a duplicate must be obtained by paying the prescribed charges with due procedure.
3. Students should read the notices on the Notice Boards daily.
4. Students should submit applications for scholarships / free-ships etc. as also the Enrolment Form (for first year degree students) on time as per the notices put up on the Notice Board.
5. Students must maintain silence in the classes, Library, Reading Room, Office, laboratories and the corridors. When they are free, they should make use of the College Library, of the Students Common Room, and must not loiter on the college premises or assemble in the corridor, or the Prayer Hall. Loud conversation and shouting should be avoided.
6. Dress and Hair Style should be in conformity with the standards accepted by the institution.
7. Absence in any one lecture on a day will lead to losing the attendance for the whole day. Minimum 75% attendance and satisfactory progress in studies are the essential requirements for students to become eligible for being sent up for board/ university/ college examinations.
8. Admission to a particular class does not automatically guarantee admission to higher classes in future. Admission to all classes will be on the basis of performance and availability of seats.
9. Smoking is strictly prohibited in the building and on the campus.
10. Use of mobile phones is strictly prohibited in the class rooms. Use of mobile phones with Camera and Tape recorder are strictly prohibited in the campus. Individual tapes and cameras are also not allowed.
11. The Candidate should remain personally present at the time of Admission.

K J SOMAIYA COLLEGE OF ARTS AND COMMERCE

TEACHING STAFF LIST 2019-20

INCHARGE PRINCIPAL- DR (SMT) VEENA SANEKAR

DEAN, EXTENSION & RESEARCH ACTIVITIES - DR. ATISH TAUKARI

DEAN, ACADEMIC AFFAIRS - DR. (MS.) HEMALI SANGHAVI

Sr.	ENGLISH	Sr.	PHILOSOPHY
1	SHRI SATYENDRA GAUR (H.O.D)	25	DR. (SMT.) MAITHILI GUPTA
2	DR. HANEGAVE SATYAWAN SUDHAKARRAO		PSYCHOLOGY
3	SMT MEERA VENKATESH	26	SMT SONAL R JAMBHEKAR (H.O.D)
4	SMT. AMRUTA PRASAD GANGAN	27	DR ATISH TAUKARI
5	SHRI SACHIN NARAWADE	28	SHRI. SHASHANK NIKUMBH
6	SHRI LOKDU MORE		MATHEMATICS/STATISTICS
	SANSKRIT	29	DR (MS.) MANGALA DESHPANDE (H.O.D)
7	DR MRUNAL BHATT (HOD)	30	SHRI U. S TAMBE
8	DR. PRASAD R. BHIDE	31	SHRI MAHESH DRAVID
	GUJARATI	32	DR. (SMT) SANGEETA BHAT
9	SMT. PREETI DAVE	33	SHRI RAJESH K
		34	SMT. DEBADATTA ROY CHOUDHARY
	MARATHI	35	MS. PRATIMA KADU
10	Dr (SMT) VEENA SANEKAR (H.O.D)		COMMERCE & ACCOUNTANCY
11	SHRI ABHIJIT DESHPANDE	36	SHRI. JOSEPH JOHN (H. O. D)
	HINDI	37	DR. DEELIP PALSAPURE
12	DR SATISH PANDEY (H.O.D)	38	DR.(SMT.) SONALI DEOGIRIKAR
13	DR (SMT) VIJAYSHREE PARAMESWARAN	39	DR. MAYURESH MULE
	ECONOMICS	40	SMT. JASMINE RAI
14	SMT JAYSHREE KOTAK (H.O.D.)	41	CA KETAKI KETKAR
15	DR.(SMT.) SHUBHANGI PATIL	42	SMT. SHOBHA MATHEW.
16	SHRI MAHENDRA MISHRA	43	CA NILESH AGARWAL
17	DR. SUNIL CHANDANSHIVE	44	CA AMOL BHOSALE
18	MRS. DEEPALI TORASKAR	45	MR. MAYUR SHELKE
19	MS. FLORA PANDYA	46	MR. RAHUL JAGTAP
	SOCIOLOGY		BUSINESS LAW
20	DR. (SMT.) ROHINI FADTE (H.O.D)	47	SMT. MONIKA SAWANT (H.O.D)
	POLITICAL SCIENCE	48	MR. SANDIP YADAV
21	SMT. A. R. KAMBLE (H.O.D)		ENVIRONMENTAL STUDIES
22	MR. GAURAV KALE	49	SHRI SANDEEP KULKARNI
	HISTORY	50	MS MAMATA TENDULKAR
23	DR. HEMALI SANGHAVI (H.O.D.)		LIBRARIAN
24	MR. GAURAV GADGIL	51	SHRI ANIL GAWARE.
			UNAIDED SECTION
			BMS

		52	SHRI SANDEEP GUPTA
		53	SMT. KSHAMATA LAD
			BBI
		54	SHRI MILIND SARAF
		55	SHRI FENIL DEDHIA
			BFM
		56	SHRI HARESH PARPIANI
		57	MS. KAWALJEET KAUR
			BMM
		58	SHRI AMEYA BAL

Aided Office Staff:

SR.NO.	NAME OF THE EMPLOYEE	DESIGNATION
1	Smt. Meena Poptani	Registrar
2	Shri A. D. Kamble	Senior Clerk
3	Shri G. B. Kale	Senior Clerk
4	Smt. Urmila Agawane	Senior Clerk
5	Shri Sunil Jakate	Junior Clerk
6	Smt. Pallavi Ghatge	Junior Clerk
7	Smt.Sarika Sawant	Junior Clerk
8	Shri. Arjun Rathod	Junior Clerk
9	Shri V.T.Kadu	Library Clerk
10	Smt. Supriya Jagtap	Junior Clerk
11	Shri. Y. S. Talawadekar	Junior Clerk
12	Shri. Nilesh Pednekar	Library Clerk
13	Shri Shyam Chaoudhari	Library Clerk
14	Shri Amit Monde	Junior Clerk
15	Shri Manoj Thakur	Junior Clerk

Unaided Office Staff:

Sr. No.	NAME OF THE EMPLOYEE	DESIGNATION
1	Mrs. Anitha Nadar	I.T. Lab Assistant
2	Mrs. Madhura Bashte	Junior Clerk
3	Mr. Santosh Sathe	Junior Clerk
4	Mr. Mahadev Umasare	Peon
5	Mr. Yogesh Tapal	Peon
6	Mr. Maniram Yadav	Library Attendant
7	Mrs. Sujata Shinde	Library Clerk
8	Mrs. Prajakata Bhojane	Junior Clerk
9	Mrs. Manorama Nayakawade	Junior Clerk
10	Mr. Chetan Shinde	Accountant

Aided Non-Teaching Staff:

SR. NO.	NAME OF THE EMPLOYEE	DESIGNATION
1	Mr. D. G. Amberkar	Lib. Attendent
2	Mr. Gopal Baing	Lib. Attendent
3	Mr. D. C. Talaviya	Lib. Attendent
4	Mr. Sanjay Gosavi	Lib. Attendent
5	Mr. J. S. Balmiki	Lib. Attendent
6	Mr. D. M. Kanbi	Lib. Attendent
7	Mr. D. S. Lagad	Lib. Attendent
8	Smt. Usha Lokhande	Peon
9	Mr. Shankar Rathod	Lib. Attendent
10	Mr. Vinod Tiwari	Lib. Attendent
11	Mr. D. S. Sangle	Lib. Attendent
12	Mr. Onkar Singh	Peon
13	Mr. Suryakant Gonbare	Lib. Attendent
14	Mr. Raju Aunoor	Peon
15	Mr. Laxman Shedge	Lib. Attendent
16	Mr. Mahesh Kevane	Lib. Attendent
17	Mr. Bhushan Wadyekar	Lib. Attendent
18	Smt. Anuradha Parab	Peon
19	Mr. Madan Babar	Lib. Attendant
20	Mr. Avinash Vishe	Peon
21	Mr. Prashant Amberkar	Peon
22	Mr. Ajinkya Mane	Peon
23	Mr. Avinash Yadav	Peon
24	Mrs. Rekha Gadge	Peon
25	Mr. Surendra Rajput	Peon
26	Mr. Avinash Salunkhe	Peon
27	Mr. Tushar Sonawane	Peon
28	Ms. Mangala Shinde	Peon
29	Mr. Kanchan Mandavkar	Peon
30	Mr. Siddhesh Shinde	Peon
31	Mr. Ganesh Nadale	Peon
32	Mr. Sopan Chavan	Sweeper

COUNTERWISE WORK DISTRIBUTION

Counter No.	Work Distribution
1	Related to junior college students i.e. bonafide certificates, HSC examination forms, Leaving Certificates, Duplicate Marksheets, eligibility, junior college progress report, examination work, true copies (Junior & Degree)
2	Fees/miscellaneous cash collection, refund of fees for junior college.
3	Fees/miscellaneous cash collection, refund of fees for degree college.
4	Related to degree college, bonafide certificates, railway concessions for sybcom/syba classes, stamping on trust forms and other forms, railway concession to junior college students, character certificates, recommendation letter
5	Concession forms for fybcom/fyba/mcom students, enquiry counter, cancellation of admission, hall tickets
6	Related to degree college students, enrolment, eligibility, migration, railway concession for tybcom/tyba students, NOC
7	Related to junior and degree college, freeship/ scholarships, other financial assistants, duplicate i-cards
8	Staff related matters
9	Transcript (Junior and degree college), any work related to examination (degree college)
10	Degree college related verification and revaluation, duplicate marksheets, convocation certificates, any other work related to examinations.
11	Staff related work
12	Related to degree college, all university examination forms, transfer certificates, PHD related work
13	Online verification of TC and Marksheets (Degree College)
14	Accounts related
15	Accounts related

ACADEMIC CALENDER - 2019-20

2019

First Term - 6th June to 24th October, 2019 (Both Days Inclusive)

6 th June	Reopening of the Degree College
6 th June	S.Y.B.A./B.Com. & T.Y.B.A./B.Com. Regular lectures begin.
July	Principal's Address to F.Y.B.A & F.Y.B.Com Students
12 th August	Holiday - Bakari Id
15 th August	Independence Day – Flag Hoisting
17 th August	Holiday – Parsi New Year
2 nd September	Holiday – Ganesh Chaturthi
3 rd September to 7 th September	} Mid Term Break
10 th September	Holiday –Muharram
12 th September	Holiday – AnantChaturdashi
September(End)	Term End & ATKT Examination begin for all classes.
2 nd October	Holiday - Mahatma Gandhi Jayanti
8 th October	Holiday - Dassera
27 th October	Holiday - Diwali – LaxmiPujan
28 th October	Holiday - Diwali – Balipratipada
25 th October to 14 th November	} Diwali Vacation (Both the Days Inclusive)

Second Term 15th November 2019 to 2nd May , 2020 (Both Days inclusive)

15thNovember College re-opens after Diwali Vacation

30th November Declaration of Semester End /ATKT Exams results.

December Parents Day Meeting

December Cultural Activities - Hooper

25thDecember Holiday - Christmas

26thDec 2019
to
1stJan 2020 } Winter Break

2020

2ndJanuary College re-opens after Winter Break

26thJanuary Republic Day – Flag Hoisting

19thFebruary Chhatrapati Shivaji Maharaj Jayanti

21st February Holiday – Mahashivratri

February Prize Distribution Function

March(End) Term End & ATKT/ Examination begin for all classes.

10th March Holiday – Holi (Second Day)

25th March Holiday – Gudi Padava

2nd April Holiday – Ram Navami

6th April Holiday – Mahavir Jayanti

10thApril Holiday - Good Friday

14th April Holiday – Dr Babasaheb Ambedkar Jayanti

2nd May Last working day

The college administration reserves the right to change the above calendar.

SOMAIYA VIDYAVIHAR

Founder: Padmabhusan (Late) ShriKaramshi J Somaiya

First President: (Late) Justice N. H. Bhagavati

Past Distinguished Members of the Managing Council

Late Dr.Dharamashi Ghelaralm Vyas Late Shri Hansraj Jeevandas Mirani Late Prof. Chandulal Nagindas Vakil Late Dr. Manubhai Pranjivan Vaidya Late Prof.Manohar Ramchandra Palande Late Shri Tulsidas Mulji Sheth Late Prof. Shripad G. Hulyalkar Late Shri K.N. Sundaram Late Shri Dattatraya Dhondo Gadgil	Late Shri Mohanlal T. Mehta (Sopan) Late Shri Varadhbhai L. Patel Late Dr. Smt. Madhuriben R. Shah Late Prin. Smt. Jashwantiben O. Desai Late Shri. Ramakrishna Bajaj Late Smt. Sakarbai K. Somaiya Late Shri. M. Menezes
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Managing Council of Somaiya Vidyavihar for the Academic Year 2019-20		
Sr. No	Name of the Members	Designation
1.	Shri. Samir S. Somaiya	President
2.	Smt. Leelaben M. Kotak	Member
3.	Smt. Savitriben H. Daiya	Member
4.	Smt. Jankiben B. Thakkar	Member
5.	Smt. Amrita S. Somaiya	Member
6.	Shri. Amol Shah	Member
7.	Shri. Nandan Mehta	Member
8.	Shri. Upen Mithani	Member
9.	Shri. Bimal Mehta	Member
10.	Dr. Jagdish N. Parikh	Member
11.	Dr. Patricia Gokhale	Member
12.	Shri. Porus Olpadwalla	Member
13.	Lt. Gen. Jagbir Singh	Hon. Secretary
14.	Shri. Faraz Kagalwalla	Treasurer
15.	Prof. V. N. Rajasekharan Pillai	Member

**K.J SOMAIYA COLLEGE OF ARTS & COMMERCE
(AUTONOMOUS)**

Management Board

Sr. No	List of Members	Remarks
1.	Shri Samir Somaiya	Chairman
2.	Smt. Leelaben Kotak	Special Invitee (Trustee SVV)
3.	Lt. Gen. Jagbir Singh (Retd.)	Special Invitee (Secretary, SVV)
4.	Prof. Rajasekharan Pillai	Special invitee (Provost, SVV)
5.	Dr. Subodh Kulkarni	General Manager (HR Dept. SVV)
6.	Dr. (Smt) Veena Sanekar	Member Secretary (Principal)
7.	Prof. (Smt.) Rupa Shah	Member, Governing Body (Educationist)
8.	Principal (Dr.) Ajay M. Bhamre	Member (Nominated by V. C)
9.	Dr. (Smt) Manjiri Kamat	Member (Nominated by V. C)
10.	Dr. Sushilkumar Chaudhari	Member (Nominee of Jt. Director)
11.	Shri Joseph John	Member (Faculty Representative)
12.	Dr. Mangala Deshpande	Member (Faculty Representative)
13.	Shri Faraz Kagalwala	Chief Finance Officer Somaiya Trust
14.	Dr. Mayuresh Mule	Co-coordinator (Autonomous Committee)
15.	Dr. Vijaya Wad	Member (Alumnus)
16.	Shri Pavitra Bhatt	Member (Alumnus)
17.	Smt. Smita Mithani	Member (Alumnus)
18.	Shri Mihir Maniyar	Member (Alumnus)
19.	Shri Y. S Muzumdar	Member (Alumnus)
20.	Smt. Babita Krishnan	Special Invitee
	By Invitation	
1	Dr. Atish Taukari	Dean, Extension and Research Activities
2	Dr. (Ms) Hemali Sanghavi	Dean, Academic Affairs

CONTACT INFORMATION

1. DR. (Smt.) VEENA SANEKAR	Principal:. Tel. No. 21023650
2. DR.(Ms) HEMALI SANGHAVI	Dean : 21022915
3. DR. ATISH TAUKARI	Dean : 21022915
4. Staff Office	Tel. No. 21022915

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ENQUIRY: enquiry.kjsac@somaiya.edu

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