



K J SOMAIYA COLLEGE OF ARTS AND COMMERCE

AUTONOMOUS



PROSPECTUS

2022-2023



K J SOMAIYA COLLEGE OF ARTS AND COMMERCE
AUTONOMOUS

<u>CONTENTS</u>		
Sr. No.	Content	Page No.
01.	A Message from our Founder	2
1A.	Our Mentor	3
02.	At the Helm of Vidyavihar	4
03.	Our Collective Vision	5
04.	About Somaiya Vidyavihar	6
05.	From the Principal's Desk	7
06.	About our College	8
07.	Eligibility B. A. / B. Com	21
08.	B. A. Degree Course	22
09.	B. Com. Degree Course	28
9A.	Examination and Evaluation Procedure	31
9B.	Revised Examination Scheme (BA and B Com)	33
10.	Standard of Passing	36
11.	Fee Structure B A	40
	Fee Structure B Com	42
	Fee Structure M Com	44
	Fee Structure M A (English, Marathi, Philosophy, History, Sociology)	46
	Fee Structure M A (Psychology)	48
12.	Attendance and Other Rules	51
13.	Our Staff Members	53
14.	Counter-wise Work Distribution	57
15.	Academic Calendar: 2022-23	58
16.	Members of Managing Council	59
17.	Governing Body	61
18.	Contact Information	62



Our Founder

*Padmabhushan
(Late) Pujya Shri Karamshibhai J. Somaiya
(May 16, 1902-May 9,1999)*

A Message From The Founder

My dear young students !

Welcome to you to the Institutions of Vidyavihar!

Your finest hour is here. The future Belongs to you.

*Let us all zealously work together and
Dedicate ourselves to build India of our Dreams.*

*Remember, nothing was ever achieved
Without hard work. Be bold but not Bowled over.*

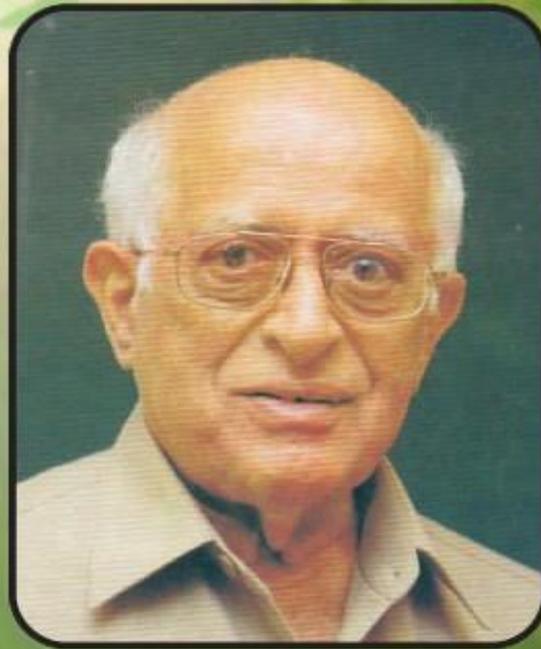
*Let Truth and Duty be your watchwords.
Never despair in the face of setbacks.*

*Keep courage and continue to work with Fortitude
Have faith in yourselves and in the Almighty.*

Strive for your Goals and the future in yours!



Our Mentor



Puja (Late) Dr. Shantilal K. Somaiya
29.12.1927 - 01.01.2010



SOMAIYA
VIDYAVIHAR

K J Somaiya College of Arts & Commerce



At the Helm of Vidyavihar



Shri Samir S. Somaiya
President
Somaiya Vidyavihar



Smt. Leelaben Kotak
Trustee

Our Collective Vision

Our Founder, Padma Bhushan Shri K. J. Somaiya founded Somaiya Vidyavihar on the 9th of September 1959. He later founded the Girivanvasi Pragati Mandal, the K. J. Somaiya Medical Trust, Girivanvasi Education Trust and sister institutions to make great citizens of India and the World. In the words of Swami Vivekananda, "We want that education by which character is formed, strength of mind is increased, the intellect expanded, and by which one can stand on one's own feet." We have now grown into a multi-disciplinary and multi-campus education institution.

Our motto is: ज्ञानादेव तु कैवल्यम् | Knowledge alone liberates. Education liberates from poverty, from hunger. Also liberates one from the attachments that bind us to small-mindedness. Knowledge also provides opportunity. To make the life lived more meaningful. In the service of one's family, one's community, one's समाज, country, and Indeed the world. Bearing in mind that there is no religion other than the life lived in the service of humanity, न मानुषात् परो धर्मः। We will strive to provide access and opportunity to build a more inclusive society.

Our education in any subject will reflect its timeless fundamentals, its current context, and applications. There is so much scientific discovery taking place, at the intersection of fields, of biology, computing, medicine, the social sciences and everywhere else. We will provide students and faculty with an environment to engage this world, to discover new truths, make new applications to create and share knowledge.

Our education will also be experiential. With projects that are 'real' and those that complement the learning inside the classroom. Our students and faculty will be at the cutting edge of change, to incubate companies, to create NGOs, and pursue any field of their passion.

Our education will also be holistic. Sports and physical exercise must be a firm part of the curriculum. For students to develop a love for sports, for recreation, for health, for teamwork, for competition.

Our education will also instill an appreciation for art and culture.

In the Bhagavad Gita, Arjun asks Krishna how is one to control one's mind that is as fleeting as the wind. Krishna responds that it can only be done through practice and discipline. वैराग्येण तु कौन्तेय अभ्यासेन च गृह्यते | We will strive to teach our students to learn to stay calm in our turbulent world.

And our education will also include the ancient Indian tradition, its culture, its depth, and its knowledge. We must keep the connection with our mother tongue and our languages. Languages are storehouses of culture, and the loss of a language takes with it much learning, stored through it over the ages.

Finally, our education will help students lead a full life, to fall in love with life.



SOMAIYA
VIDYAVIHAR

K J Somaiya College of Arts & Commerce



About Somaiya Vidyavihar

Padmabhushan Karamshi Jethabhai Somaiya founded Somaiya Vidyavihar an education trust in 1959, to provide quality holistic education. It was founded on the belief that, education is an important pillar of nation building with the power to change lives, and that it is the duty of the privileged to help provide it to whoever aspires to be educated.

Somaiya Vidyavihar encompasses 34 institutions, with more than 39,000 students and 1,500 faculty. Its educational institutes are spread across two main campuses - a 50 acre complex in Vidyavihar and a 28 acre complex in Sion both located in the heart of Mumbai besides a number of smaller campuses across rural Maharashtra, Karnataka and Gujarat. Currently we offer Degree, Diploma & Certificate courses at Undergraduate, Post Graduate and Doctoral levels. Somaiya Vidyavihar also runs a few autonomous Post-Graduate Courses, Vocational Training Courses and High Schools.

Somaiya Vidyavihar fosters an ecosystem that excels in education, research and service, a place where knowledge is preserved, disseminated and new knowledge is created. It is known as much for its Science, Technology, Medicine, Engineering, Management, Social Sciences and Commerce programs, as for its programs for academic studies in various Faiths and Cultures of India.

Shri. K.J. Somaiya guided Somaiya Vidyavihar until 1999, his son Dr. S.K. Somaiya was at the helm of affairs till 2010. Currently of at present Shri. Samir Somaiya, a Cornell University and Harvard Business School alumnus is the President.

Our motto ज्ञानादेव तु कैवल्यम् | Knowledge alone liberates remains the bedrock, as we strive to expand and continuously innovate our education.

(www.somaiya.edu)

From the In-Charge Principal's Desk

Dear Students,

As we embark on our journey towards academic excellence in the year of "Aazadi Ka Amrit Mahotsav," we stand at a crucial juncture where we embrace both the spirit of independence and the winds of change. Our college has encountered its fair share of challenges, especially in the face of the pandemic. Nevertheless, our commitment to achieving academic excellence remains unwavering.

Our dedicated Faculty and Staff have been the pillars of strength in navigating the ever-evolving educational landscape. They have worked tirelessly to ensure that our academic pursuits remain uninterrupted and aligned with our pursuit of excellence. "Aazadi Ka Amrit Mahotsav" is very important for all of us, as we reflect on our nation's journey and the milestones achieved.

Leading this institution during this significant year has been a privilege, and my sense of belonging and commitment towards our college has only deepened. We understand the unique historical context in which we operate, and we aim to contribute meaningfully to the celebrations surrounding the "Aazadi Ka Amrit Mahotsav."

With the invaluable support of the Somaiya Vidyavihar Management, we are dedicated to transforming this campus into a hub of world-class academic institutions. Several aspects contribute to our unique position in the academic world. Various associations working alongside each department prioritize the holistic development of our students, preparing them for competitive academic and career journeys. The ongoing processes are characterized by perseverance and an unwavering spirit, emblematic of the indomitable Indian spirit celebrated during this historic year.

On this special occasion, let us remember and celebrate the unique milestones of our nation's journey towards freedom. It's an opportunity to reflect on our rich heritage, achievements, and the sacrifices made by countless individuals who paved the way for our nation's progress.

Looking to the future, let us remember that the spirit of independence encompasses not only political freedom but also the freedom to think, learn, and grow. On this momentous occasion, I extend my warmest wishes to every member of our institution. Let us celebrate the freedom to learn, innovate, and shape our future. Together, we will continue to uphold the values that define the essence of education.

Dr. (Smt.) Veena Sanekar
I/C Principal

About Our College



In September, 1959, a philanthropist and visionary Shri Karamshibhai Jethabhai Somaiya in an inspired moment envisaged the blending of spiritual education along with Advanced Science Education which eventually gave birth to Somaiya Vidyavihar.

In the following five decades the Somaiya Vidyavihar campus grew to thirty five institutions catering to the needs of students from primary to

post graduate level. The educational conglomerate located in a lush green campus admeasuring sixty acres of land at Vidyavihar and thirty five acres at Sion Chunabhatti in the eastern suburb is an institution to be reckoned with Somaiya Vidyavihar is recognized both nationally and internationally. Dr. S. K. Somaiya, the worthy son of the founder of Somaiya Vidyavihar has provided a dynamic leadership which is continued by present President, Shri Samir Somaiya for an exponential growth and diversification of these institutions.

The K.J. Somaiya College of Arts & Commerce is one of the premier institutions in the Somaiya Vidyavihar campus, enjoys a linguistic minority status and is permanently affiliated to the University of Mumbai and recognized by UGC under 2(f) and 12(b) of U.G.C. Act.

The process of re-accreditation for the College is a progressive realization of its goals for the College. It is an on-going sojourn in a pre-determined direction and purpose. Presently the institution is poised for an Exponential growth and taking upon the autonomous status for itself so that academic excellence can truly be promoted which is, cherished goal of different stakeholders

On January 8, 2004, the college was conferred 'B' Grade by the National Assessment and Accreditation Council. The College has been re-accredited and awarded "A" grade with a CGPA score of 3.27 by NAAC recently on 4th September, 2010. The college was conferred with AUTONOMOUS Status by U.G.C. vide letter no. F.22-1/2011(AC) dated 3.11.2011 and University of Mumbai vide letter no. Aff./ICD/2012-13/1/887 dated 19.10.2012.

The college was recognised by UGC for period of 2016-2021 as a "College with Potential for Excellence" vide letter no. f12-1/2010/2015(NS/PE) dated 27th May, 2016. The college is ranked 4th in Maharashtra and 21st in India as per April 2020 survey of Eduworld. The College is reaccredited and awarded 'A' grade with CGPA score 3.33 in the third Cycle by NAAC recently in the month of September, 2016.

The College has acquired a vibrant atmosphere due to co-curricular and extension activities. The NCC Unit has brought laurels in the form of the Vice-Chancellor's banner for three years. The NSS Unit has built a strong bond through community service in the areas of health crises preparedness, gender sensitization, building of life-skills, environmental enrichment and conservation.

Presently the institution is poised to take upon the autonomous status for itself so that academic excellence can truly be promoted which is cherished goal of different Stakeholders.

International Linkages

Somaiya Vidyavihar as a Trust has MoUs / international linkages in place with the Universities of Vaasa, Finland, University of New Castle, Australia, University of Applied Sciences, Upper Austria, IMC University of Applied Sciences, Krems, Austria, University of Uttar Malaysia, Management Development Institute of Singapore, University of Navarra and Duale Hochschule Baden, Württemberg

Our Quality Policy

We at Somaiya group promise to deliver to the parents, students and the community at large, an educational environment constantly being monitored, tailored and adapted to their needs through our great dedication for continuous improvement.

Objectives of our College

- To provide a strong basis for learning.
- To train and guide young students to excel and develop a spirit of competition.
- To provide opportunities for the development of skills, capabilities and talents.
- To promote excellence in the students through:
 - Participation in interdisciplinary activities
 - Participation in extracurricular and co-curricular activities.
 - Participation in Seminars, Workshops, Debates, Group Discussions etc. at the collegiate and inter-collegiate level.
- Exposure to eminent and distinguished persons in different fields through talks and programs.
- Financial and other assistance to deserving students.
- To promote - Regularity, Punctuality & Discipline among students.

Unique Features

- Our College is the Parent institution of Somaiya Vidyavihar
- Well-equipped Library with Computer and Internet facilities
- Parents' Meeting arranged twice a year
- Emphasis on Value education through teaching of Gita/Ethics
- Remedial classes for SC and other weaker students.



Certificate Courses

- Digital Marketing Course
- Film Making Course
- Diploma in Soft Skills
- Saral Hindi
- Micro-Skills in Counseling
- Chitrapat Abhyas

Diploma Courses

- Computer and Language Expert
- Journalism in Gujarati

Students can pursue Dual Degree from the college.



Our Staff

The College has 56 faculties at the Senior College level. We have 25 Ph. D holders and 08 M. Phil qualified teachers. The teachers are well experienced, committed, knowledgeable, research and result oriented in their approach. Through continuous participation in pro-active conferences, seminars, workshops, refresher courses, orientation programs and research activities, teachers have kept themselves updated in their knowledge and skills and are fully prepared to face the challenges of teaching in a fast changing global environment.

Our College Office is fully computerized, wide and spacious, has 15 qualified, trained and experienced staff and 30 helping hands excluding 8 unaided non-teaching staff and it is also a backbone of the college dedicated in rendering service with human-touch.

Student Support Facilities

I. Library: An 'Open Door to the Bank of Knowledge'



[<http://education.vsnl.com/kjsac/library>]

1. Established in 1960, spacious and airy, it is the oldest and biggest on the Vidyavihar Campus.
2. It covers a total area of 10732 Sq. ft. with 84,445 text Books and 67,635 Reference Books , 825 Back Volumes, 8 Braille Collections, 124 Journals , 136 Maps, 165 Computers (Internet), 1743 CD and Video, 31 Audio Cassettes, 17 Newspapers, 427 Rere collections, 6000+E-Journals and 135000+ E-Books, from N-List etc.
3. Student-friendly staff provides various facilities and conducts numerous programmes for the students such as orientation to newly admitted students, book exhibitions, scholar card, and inter-library loan facility to all the colleges in campus, Book Review competition, special Reference Section for Career Guidance and question papers of previous years and syllabi are also available.
4. Internet access to the students is provided free of cost.
5. Separate seating arrangement is made for girl and boy students.

Library Routine Working Hours:

Monday to Saturday: 7.00 am to 6.00 pm (Closed on Sundays and Public Holidays) (Note: College reserves the right to change the college library timings)

Details of specialized services provided by the library

- Inter- library loan facility within the Somaiya campus
- Reference Service for research projects.
- Free internet access to students and staff.
- Reprographic Services.
- Scholar cards facilities for TYB.Com/TYBA student who got above 55% in SYBCOM/SYBA.
- Overnight book issues facility.
- Book Bank facility for economically backward students.
- Integrated searching of all resources available in the campus on OPAC and also on web base OPAC.
- Link provided to Online subscribed journals. EBSCOHOST Discovery Services.
- User Orientation is given.
- Assistance in searching Databases is provided.

We are happy to introduce the following new facilities for all Students through Web OPAC.

Web OPAC Links <http://114.143.198.3/opac>

Click MY ACCOUNT option to Login.

Login and password is your SVV Net ID OR Go to www.somaiya.edu website-> click on libraries menu in Academics ->click on Somaiya Vidyavihar online Library Search
PLEASE CONTACT THE LIBRARIAN FOR THE USERNAME AND THE PASSWORD.

Home issue of books:

- Two books will be issued on College ID card for undergraduate students and 4 books for post graduate students.
- If the books are not returned on the due date, a fine of Rs. 2/- per day will be charged(including holidays and Sundays)
- In case any book is lost or damaged by the student, he/she is required to replace the books. If the book is not available in the market he/she has to pay the cost of the book.
- If the student does not pay the library fine. The privilege of borrowing the books may be suspended.
- Reference books, expensive and rare book, journals, bound volume; magazines are not issued for Home issue. They are available in the library only for reading purpose and should be issued against their identity cards.
- Overnight Book: Certain books are issued after 1 pm. For senior college and 4 pm. For junior college against the identity card only for a night which should be returned next day morning.
- Textbooks will be issued immediately. The students fill the demand slip for the reference books.

Self-renewal of home issue books:

- Students can renew books themselves through Web OPAC, provided the book is not in demand/reserved before due date.
- Every student can login into the OPAC through the integrated ID SVV Net which is already sent on your mobile and also on your email.
- Undergraduate students can renew the book only once while postgraduate students can renew it twice,

Book reservation facility:

- Students can only reserve the books through Web OPAC which are not available in the library (issued to other members).
- Search the required book; if not available click the 'Reserve' button.
- System will notify the students through email, to return the book on or before due date as it is reserved by some other student.
- Once the reserved book is back into the library system will send notification through an email to the students who reserve the book.
- Book will be kept reserved for one day.
- Books which are reserved by student cannot be renewed by self-renewal system. Tools in the library to provide access to the collection.

- OPAC is available in the library for students and staff members and web base OPAC is also available or URL: <http://114.143.198.3/opac>

Electronic Resources:

- Integrated E resources and Databases named as EBSCOHOST Discovery Services are also available on Somaiya Website which include 4000 +databases and 60000 +e-books.

Information on BOOKWORM

Library is using an In- House software “BOOKWORM”. It is integrated software used in all college of the Somaiya campus. Facilities are provided by BOOKWORM for students and staffs are as follows:

- Integrated searching of all resources is available on OPAC for students and staff members.
- Web base OPAC is also available on URL: <http://114.143.198.3/opac> and on www.somaiya.edu

Link provided for self-renewal through the integrated ID SVV Net is sent on the students’ mobile and also on their email ID.

Discipline:

- Students should maintain silence in the library students are required to use their own identity card only in order to use the library facility.
- Student should switch off their mobile phones before entering the library. Fine : Rs.100/-
- The books should be handled carefully and any kind of tampering/damaging of books is highly punishable.

No eatables are allowed in the library. Fine: Rs.50/-.

Students' Support-Activities

Gymkhana: 'Develop a Champion in You'



1) Gymkhana with indoor games facilities.

2) Two large playgrounds for outdoor games such as Cricket, Football, Basket Ball Court, Squash, Lawn Tennis and Volleyball court. International Athletics Track with all the modern facilities.

3) Till date, students have won various state and national tournaments and brought name and fame to the college.

Extra-curricular Activities



The aim of these activities is to enable students keeping abreast of current affairs and to help them to develop critical thinking on all contemporary issues whether—economic, social, psychological, moral or political. We have Thirteen Associations for this purpose. Through participation in the activities of these associations students discover avenues for learning and building self-confidence

- **Association for Environmental Awareness**

It makes students aware about initiatives to be taken as a solution for Environmental problems. Programs like rain water harvesting demonstration, tree plantation & guest lecturers related to environmental issues were organized.

- **Association of Political Science**

Association aims to enrich students by supporting their academic merit via innovative activities related to Political Science, such as connecting them to empirical reality and translating those realities of politics to theories in number of ways.

- **Commerce Association**

The commerce association aims to at enhancing the students' capabilities and personality to further their career avenues in Commerce and accountancy.

- **Economics Association**

The economics association aims at developing insight involving the complex nature of problems in the discipline of Economics and makes students aware of current problems of domestic and international economy and make them more skill oriented.

- **English Athenaeum**

'English Athenaeum' came into being with a view to initiate undergraduate students of all the faculties of our college into the realm of Creative Writing by exposing them to the existing treasure trove of English Literature penned by people of different nationalities. The intention has been to make the students recognise critical appreciation of literary content, expression and lofty traditional contribution to the field.

- **Gujarati Sahitya Mandal**

Gujarati Sahitya Mandal gives students an opportunity to bring-out their hidden potentials, talents and creativity and attempts to make them understand the importance of Gujarati, their mother-tongue. It also aims to promote Gujarati culture, literature and encourage Gujarati and non Gujarati students to participate in various programmes. As a part of social responsibility the Mandal undertakes number of community welfare and betterment activities.

- **History Association**

History Association motivates students to develop love for the heritage, tradition and Archaeology, which are core to the subject of History.

- **Hindi Parisabha**

Hindi Parisabha aims to create interest in Hindi Literature and strives to sensitise students to the rich legacy of our traditional values and ethos manifested in literature vis-a-vis the present trend of extreme professionalism.

- **Marathi Prabodhan**

Marathi Prabodhan gives scope to flourish different skills within students and helps to develop their overall personality.

- **Sanskrit Sabha**

Sanskrit Sabha attempts to simplify study of Sanskrit to students through various activities and promotes inculcation of values and knowledge, abundantly available in the Sanskrit language.

- **Sociology Association**

Sociology Association through its Social Health Education Committee exposes you to various social and health issues through guest lectures and various competitions. The department also provides experiential learning through social surveys, workshops and various other activities.

- **Drushti Film Forum**

Drushti Film Forum provides a platform to watch keenly, discuss and appreciate the films across the globe. Recently *Drushti* Film Forum organized campus level *Drushti* film festival with international acclaimed films.

Every student must necessarily enroll and participate in at least 3 of the associations mentioned above.

Co-Curricular Activities:

A) National Service Scheme (N. S. S.)



N.S.S. Unit of our college attempts to imbibe noble this value among volunteers. Projects on Literacy, Cleanliness, Health Awareness, AIDS awareness, Career Options, Problems of the Girl Child & Women Security, Save Energy, Note Book making, Tree Plantation, Dam Construction, Disaster Management, Voter Awareness, Blood Donation, environment enrichment etc. have enabled our students to experience the problems of our society and community. Our aim is the overall development of students' personality through services to society. The unit organizes 7 days residential camp for the student. Successful volunteers are awarded additional marks and certificates as per University norms. On 13th April 2022, our college NSS unit was felicitated by Vice Chancellor of University of Mumbai, Dr. Suhas Pednekar Sir for Blood Donations Drives conducted during covid pandemic period

B) National Cadet Corps. (N. C. C.)



A healthy patriotic fervor fueled by unquestioned discipline and stamina, is what this institution strives to inculcate in its N. C. C. cadets. Most of our cadets have stood up to the motto and their excellent performance has resulted in their inclusion in many student-oriented programmes conducted by the Army, the Police, and other social organisations. Some of our students have participated in the Republic Day Parade held in New Delhi and also in Mountaineering and Rock Climbing activities. In March 2022, .22 Rifle Simulator was inaugurated at the hands of Lt. Gen Jagbir Singh (Retd.) Secretary, Somaiya Vidyavihar and Brigadier G S Madhwal, Group Commander, Mumbai NCC 'A' Group

C) Cultural Forum



Cultural Forum of our college acts as a platform for our students to showcase their talent and helps in setting their career. It gives them opportunity to think 'out of box'. It helps in nourishing and nurturing innovative ideas of students. Many of the student participants have used this platform for setting up their career. In the journey, sister Meera Paranjape of TYBA secured Second rank in the Final round of Youth festival 2022 (Mono Acting) and sister Juhi Rajesh of FYBA secured Third rank in Mehendi competition of Youth festival 2022's final round. College has also won numerous awards at various inter-collegiate events

D) Entrepreneurship Development Cell (EDC)



The objective of the Cell is as follows :

- To enhance the entrepreneurial skills of the students and also to support the Prime Minister's Skill Development Program for promoting self - employment.
- To throw insight into the various facilities and schemes available with the government for developing entrepreneurs.
- To generate employment opportunities through entrepreneurial activities
- To promote economic development of the country through self - employment.
- To promote 'Make in India' and 'Made in India'

E) Department of Life Long Learning and Extension (DLLE)



DLLE was introduced in our college for the first time in the academic year 2019-2020. The motto of DLLE is **"Reach to Unreached"**. It gives the students an opportunity participates in extension work activities and develops new skills. The extension work projects offered in our college are Annapoorna Yojana(APY) ,Career Project (CP) and Industry Orientation Project (IOP). A total of 75 students have enrolled for DLLE .

F) Students' Support Programmes:

- Computer Laboratory
- Students' Council
- Gold and Silver medals for Best Boy and Best Girl students at Jr. and Sr. College levels
- Book Bank scheme/Book Loan scheme
- Group Insurance for students
- Special Remedial Coaching for Underprivileged Classes Society Students
- Special Guidance Lectures by Eminent Subject Experts or Guests

G) Welfare Measures

- Counselling Cell
- Women's Development Cell
- Placement Cell
- Career Counselling Cell
- Grievances Cell
- Social Health Cell
- First Aid and Medical Assistance
- Advisory Cell for Reserve Category
- Tuition Waiver for Students Opting for 6 Papers at TYBA in Gujarati Language
- Scholarship for Students Opting for 6 Papers at TYBA in subject Sanskrit Language.
- Special Student Scholarship for Economically Backward/Needy Students
- Staff Scholarship

Unique Features

- Our College is the Parent institution of Somaiya Vidyavihar.
- Well-equipped Library with Computer and Internet facilities.
- Parents' Meeting arranged in the month of December every year.
- Emphasis on Value Education through teaching of Gita / Ethics.
- Remedial classes for SC and other weaker students.

CENTRE FOR GANDHIAN STUDIES



Centre for Gandhian Studies was established in 2006 under the scheme of epoch-making social thinkers. It was inaugurated at the hands of the noted historian—Shri Y. D. Phadke.

Vision: Centre for Gandhian Studies is dedicated to awakening and dissemination of Gandhian thoughts, literature and ideals. The centre organises Gandhi Pariksha, Seminars, Field Visits, Inter-collegiate competitions and has a well-equipped library. It produces student

ELIGIBILITY FOR ADMISSION TO THE THREE-YEAR DEGREE COURSE

Three Year Bachelor of Arts (B. A.) / Bachelor of Commerce (B. COM.)

Degree Course

Admission to F. Y. B. A. /B. Com:

- A candidate to be eligible for admission to the three-year integrated course leading to the Degree of Bachelor of Arts / Commerce, must have passed the Higher Secondary School Certificate (S.Y.J.C.) Examination conducted by the Maharashtra State Board of Secondary and Higher Secondary Education, Mumbai, or an examination recognized as equivalent with subjects, as may be specified by the university in Arts, Science or Commerce streams.
- Students passing examination equivalent to S.Y.J.C. of the Higher Secondary Board, Mumbai, Intermediate (Arts / Science / Commerce) from other states and immigrating from other universities / boards seeking admission to the F.Y. of the Three-year integrated degree course will be admitted only on production of a "Provisional Eligibility Certificate" issued by the University of Mumbai. Such students shall also submit a Migration Certificate, Statement of Marks and Passing Certificate in original along with true copies within two months from the date of admission, failing which their admission is liable to be cancelled.

Admission to S. Y. B. A. /B. Com:

A candidate, to be eligible for admission to the above course commencing from June 2002 and thereafter must have either:

- passed the F.Y.B.A./B.COM., or
- failed in not more than two heads of passing at the F.Y. level.

Admission to T. Y. B. A. /B. Com.

To be eligible for admission to the T.Y.B.A./B.Com Course commencing from June 2002 and thereafter a candidate must have either:

- Passed the F.Y.B.A./B.Com.
- Passed the F.Y. & S.Y. B.A./B.Com. but failed in S.Y.B.A/B.Com. in not more than TWO subjects

OR

- Passed the S.Y.B.A./B.Com. but failed in F.Y.B.A./B.Com. in not more than TWO subjects.

Where the student has not cleared either F.Y.B.A./B.Com.or S.Y.B.A./B.Com. Class but taken admission in T.Y.B.A./B.Com. Class and appeared for T.Y.B.A./B.Com. examination held by the university, the results will not be declared unless he/she passes in the subject failed in F.Y. or S.Y.B.A./B.Com. examination.

Students coming from other colleges affiliated to the University of Mumbai will be admitted only provisionally on production of a **No Objection Certificate** from the principal of the college last attended and that admission will be confirmed only on receipt of the Transference Certificate (T.C.) from their previous college.

The distribution of papers during the three-year period of the degree course will be as follows:

THREE-YEAR B. A. DEGREE COURSE

SUBJECT COMBINATIONS

Choose either Group 1 or Group 2

Group I : Any Two Social Sciences and One Language

Student can select one subject from Group A, one from Group B and one subject from Group C.

Any one (A)	Any one (B)	Any one (C)
History	Psychology	English
Sociology	Political Science	Hindi
Economics	Philosophy	Marathi
		Gujarati
		Sanskrit

Group II : Any Two Languages and One Social Science

Student can select one subject from Group D, one from Group E and one subject from Group F.

Any one (D)	Any one (E)	Any one (F)
English	Hindi	History
Marathi	Sanskrit	Sociology
Gujarati		Economics
		Psychology
		Political Science
		Philosophy

First Year B.A. (Six papers)

1. Students offering Economics should have preferably obtained at least 40% marks in Economics at the H.S.C. Examination (in Arts).
2. Once selected, change of subjects will not be allowed.
3. Students are required to study six subjects in all, three compulsory subjects and three optional subjects.

Sr. No.	Name of the Paper: FY BA (Semester I and II)	For Detailed Syllabus
	Compulsory Subjects:	
1.	Communication Skills in English	Click Here
2.	Any one of the following languages:	
	Sanskrit (Compulsory)	Click Here
	Marathi (Compulsory)	Click Here
3.	Foundation Course Paper – I	Click Here
4.	Optional Subjects	
	English (Ancillary)	Click Here
	Hindi (Ancillary)	Click Here
	Marathi (Ancillary)	Click Here
	Gujarati (Ancillary)	Click Here
	Sanskrit (Ancillary)	Click Here

	Economics	Click Here
	History	Click Here
	Political Science	Click Here
	Philosophy	Click Here
	Psychology	Click Here
	Sociology	Click Here

SECOND YEAR B. A. (EIGHT PAPERS):

Semester Three:		Semester Four:	
Compulsory Paper		Compulsory Paper	
Foundation Course Paper II	Click Here	Foundation Course Paper III	Click Here
Any one of the following Applied Component Papers:			
Applied Components		Applied Components	
Mass Communication	Click Here	Mass Communication	Click Here
Book Keeping	Click Here	Book Keeping	Click Here
Journalism	Click Here	Journalism	Click Here
Six papers of major / Optional subjects. (Two papers in each of the three Optional / Major subjects studied at the First Year B.A.)			
Optional Papers (Two paper Languages)		Optional Papers (Two paper Languages)	
English III, V	Click Here	English IV, VI	Click Here
Hindi II,III	Click Here	Hindi II, III	Click Here
Marathi II, III	Click Here	Marathi II, III	Click Here
Gujarati II, III	Click Here	Gujarati II, III	Click Here
Sanskrit II, III	Click Here	Sanskrit II, III	Click Here
Optional Papers (Social Sciences)		Optional Papers (Social Sciences)	
Economics II, III	Click Here	Economics II, III	Click Here
Political Science II, III	Click Here	Political Science II, III	Click Here
Sociology II, III	Click Here	Sociology II, III	Click Here

Philosophy II, III	Click Here	Philosophy II, III	Click Here
Psychology II, III	Click Here	Psychology II, III	Click Here
History II, III	Click Here	History II, III	Click Here

THIRD YEAR B. A. (SIX PAPERS)

Six Papers in any one of the following subjects offered at the first and second year:

English - Semester V and VI

Sr. No.	Name of the Paper	For	Detailed Syllabus
01	Literary Era I and II	Click Here	
02	Literary Criticism	Click Here	
03	Grammar and Art of Writing	Click Here	
04	Literary Era III and IV	Click Here	
05	Literary Era V and VI	Click Here	
06	Drama and Theatre	Click Here	

Sanskrit – Semester V and VI

Sr. No.	Name of the Paper	For	Detailed Syllabus
01	Philosophical Literature	Click Here	
02	History of Vedic & Classical Sanskrit Literature	Click Here	
03	Ancient Indian State-Craft	Click Here	
04	Vedic Literature	Click Here	
05	Grammar and Language Skills	Click Here	
06	Scientific Literature & Modern Sanskrit Literature	Click Here	

Marathi –Semester V and VI

Sr. No.	Name of the Paper	For	Detailed Syllabus
01	History of Medieval Marathi Literature	Click Here	
02	Indian Literary and Western Literary Theory	Click Here	
03	Literature and Society	Click Here	
04	Linguistics and Marathi Grammar	Click Here	
05	Study of An Author	Click Here	
06	Occupational Marathi : Translation and Creative Writing	Click Here	

Gujarati – Semester V and VI

Sr. No.	Name of the Paper	For Syllabus	Detailed
01	Theory of Literary Criticism	Click Here	
02	History of Modern Gujarati Literature	Click Here	
03	Applied Nature Related to Core Subject	Click Here	
04	Phi logy, Linguistics, Grammar & Prosody	Click Here	
05	History of Literature (From Medieval Period to Modern Age)	Click Here	
06	Close Reading of the Texts	Click Here	

Hindi – Semester V and VI

Sr. No.	Name of the Paper	For Syllabus	Detailed
01	History of Hindi Literature	Click Here	
02	Post Independent Hindi Literature	Click Here	
03	Functional Hindi	Click Here	
04	Literary Criticism Rhetoric & Prosody	Click Here	
05	Linguistics, Hindi Language and Hindi Grammar	Click Here	
06	Mass Media	Click Here	

Economics

Sr. No.	Name of the Paper	For Syllabus	Detailed
01	Advanced Economic Theory	Click Here	
02	Growth and Development	Click Here	
03	Indian Financial System	Click Here	
04	Elementary Mathematical and Statistics for Economic Analysis	Click Here	
05	Introduction to Econometrics	Click Here	
06	Indian Economic Thought	Click Here	
07	Political Economy of Globalisation	Click Here	

History – Semester V and VI

Sr. No.	Name of the Paper	For Syllabus	Detailed
01	History of Medieval India (1000 A.D. – 1526 A.D.)	Click Here	
02	Archeology and Historical Tourism	Click Here	
03	Information and Communication	Click Here	

04	History of the Marathas – Royal Period (1630 A.D. – 1707 A.D.)	Click Here
05	History of Contemporary World (1945 A.D. – 2000 A.D.)	Click Here
06	Research Methodology in Social Sciences	Click Here
07	History of Medieval India (1526 A.D.- 1707 A.D.)	Click Here
08	Museology, Archival and Library Science	Click Here
09	Mass Media	Click Here
10	History of the Marathas – Peshawa Period (1707 A.D. – 1818 A.D.)	Click Here
11	History of Asia (1945 A.D. – 2000 A.D.)	Click Here
12	Research Techniques in History	Click Here

Sociology – Semester V and VI

Sr. No.	Name of the Paper	For Detailed Syllabus
01	Social Theory	Click Here
02	Sociology of Work	Click Here
03	Sociology of Gender	Click Here
04	Urban Sociology or Environment and Society	Click Here
05	Sociology of Human Resource Development	Click Here
06	Quantitative Social Research	Click Here
07	Theoretical Anthropology	Click Here
08	Sociology of Informal Sector	Click Here
09	Gender and Society in India : Emerging Issues	Click Here
10	Urbanisation in India : Issues and Concerns or Environmental Concern in India	Click Here
11	Sociology of Organisation	Click Here
12	Qualitative Social Research	Click Here

Political Science

Sr. No.	Name of the Paper	For Detailed Syllabus
01	Political Process in Modern Maharashtra	Click Here
02	Political Thought	Click Here
03	International Relation	Click Here
04	Political Sociology	Click Here
05	American Political System	Click Here
06	Electoral Politics in India	Click Here

Psychology – Semester V and VI

Sr. No.	Name of the Paper	For Detailed Syllabus
01	Psychological Testing & Statistics	Click Here
02	Abnormal Psychology	Click Here
03	Industrial & Organizational Psychology	Click Here
04	Cognitive Psychology	Click Here
05	Practical in Cognitive Processes & Psychological Testing	Click Here
06	Counseling Psychology	Click Here

Philosophy – Semester V and VI

Sr. No.	Name of the Paper	For detailed Syllabus
01	Indian and Western Philosophy (Advanced)	Click Here
02	Philosophy of Religion	Click Here
03	Living Ethical Issues	Click Here

OR

Three papers each in any two of the *Optional/Major* subjects offered at the First Year and the Second Year, provided the choice does not clash with the time-table.

The syllabus of the above papers is available in the Library for reference. Students are requested to go through the syllabi before selecting their subjects.

N. B.: No language/subject will be permitted if the number of students who have enrolled for a particular language/subject is less than 15/24 at the entry point. In the event of such a contingency, student(s) who have offered that language/subject will have to change over to another one permitted by the college.

THREE-YEAR INTEGRATED B. COM. DEGREE COURSE

First Year B. Com: (Seven Papers): Compulsory Course:

A) Semester One:

Sr. No.	Name of the Paper	For Syllabus	Detailed
01.	Business Communication- I	Click Here	
02.	Business Economics; Paper- I	Click Here	
03.	Environmental Studies -I	Click Here	
04.	Mathematical and Statistical Techniques- I (Lower Level)	Click Here	
05.	Accountancy and Financial Management- I	Click Here	
06.	Foundation Course; (Paper -I)	Click Here	
07.	Commerce; Paper -I (Introduction to Business)	Click Here	

B) Semester Two:

Sr. No.	Name of the Paper	For Syllabus	Detailed
01.	Business Communication -II	Click Here	
02.	Business Economics; (Paper -II)	Click Here	
03.	Environmental Studies -II	Click Here	
04.	Mathematical and Statistical Techniques -II (Lower Level)	Click Here	
05.	Accountancy and Financial Management -II	Click Here	
06.	Foundation Course; (Paper- I)	Click Here	
07.	Commerce; Paper- II (Service Sector)	Click Here	

Second Year B. Com: (Six Papers): Compulsory Course:

A) Semester Three:

Sr. No.	Name of the Paper	For Syllabus	Detailed
01.	Commerce Paper- III (Management - Functions and Challenges)	Click Here	
02.	Business Economics (Paper -III)	Click Here	
03.	Accountancy and Financial Management (Paper- III)	Click Here	
04.	Business Law- I	Click Here	
05.	Advertising	Click Here	
06.	Foundation Course; (Paper -II)	Click Here	

B) Semester Four:

Sr. No.	Name of the Paper	For Detailed Syllabus
01.	Commerce Paper -IV- Management Production and Finance	Click Here
02.	Business Economics (Paper -IV)	Click Here
03.	Accounting and Financial Management (Paper -IV)	Click Here
04.	Foundation Course (Paper- II)	Click Here
05.	Business Law – II	Click Here
06.	Advertising	Click Here

Third Year B. Com: (Seven Papers)

Under the revised pattern brought into force by the Mumbai University with effect from the academic year 1994-95, a student has to take a total of seven papers at T.Y.B.Com.

Semester V

Sr. No.	Name of the Paper	For Detailed Syllabus
01.	Commerce; Paper -III: Marketing (<i>Compulsory</i>)	Click Here
02.	Business Economics; Paper V: Indian Economics (<i>Compulsory</i>)	Click Here
3, 4 & 5	Special Group; Three Papers	Click Here
	Financial Accounting and Auditing Paper V (Financial Accounting)	Click Here
	Financial Accounting and Auditing Paper VI (Cost Accounting)	Click Here
6. & 7.	Financial Accounting and Auditing Paper VII (Auditing)	Click Here
	Any Two of the following applied component papers:	
	Computer System and Application/ Direct Taxation	Click Here
	Direct Taxation/ Export Marketing	Click Here
	Direct Taxation/ Psychology of Human Behaviour at Work	Click Here
	Computer System and Application / Psychology of Human Behaviour at Work	Click Here

Semester VI

Sr. No.	Name of the Paper	For Detailed Syllabus
01.	Commerce; Paper- III: Human Resource Management (Compulsory)	Click Here
02.	Business Economics; Paper VI: Indian Economics (Compulsory)	Click Here
3,4 & 5	Special Group; Three papers:	
	Financial Accounting and Auditing- VIII (Financial Accounting)	
	Financial Accounting and Auditing- IX (Cost Accounting)	Click Here
	Financial Accounting and Auditing- X (Auditing)	Click Here
6. & 7.	Any Two of the following applied component papers:	
	Computer System / Indirect Taxation	Click Here
	Indirect Taxation/ Export Marketing	Click Here
	Indirect Taxation/ Psychology of Human Behaviour at Work	Click Here
	Computer System / Psychology of Human Behaviour at Work	Click Here

POST GRADUATE and DOCTORAL STUDIES

- The College is the center for registration and instruction for the M.Com, M.A. (Autonomous) Course.
- Students are registered for Ph.D. in Commerce, Hindi, Gujarati, History and English

EXAMINATION AND EVALUATION PROCEDURE

Under Choice Based Credit System, assessment and evaluation of students for all the programmes (both UG and PG) is carried out in two ways: internal evaluation and semester-end evaluation. Evaluation pattern adopted is of 25:75 marking scheme, wherein, out of 100 marks, 25 marks are assigned to internal evaluation and 75 marks are assigned to semester-end evaluation.

Internal evaluation

Different modes of evaluation are adopted to assess students. Depending upon the nature of Course, methods such as class test, assignments, presentations, field visit, workshop, OFFEE (Offline Education and entertainment), project etc are utilised. Student is evaluated based on her/his performance in the aforesaid task as well as active participation in the class work. Allocation of marks, out of 25, is as per the evaluation scheme approved in Subject board, Academic board and Governing body. A student should secure minimum 10 marks out of 25 (which amounts to 40%) in order to pass in internal evaluation.

Semester -end evaluation

At the end of each semester, written examination of two hours and thirty minutes is conducted in each subject. This Examination is of 75 marks. A student should secure minimum 30 marks out of 75 (40%) in order to pass semester end examination.

Information about both, internal and semester-end, evaluation is displayed on the notice board in the college.

For rules and regulations regarding Allowed to Keep Term (ATKT), revaluation, examination under medical grounds, Unfair Means etc, please refer the college website.

(*Please Note: The above-mentioned information is approved and implemented during regular circumstances (prior to Pandemic – COVID 19). But in the current scenario of pandemic, the above- mentioned evaluation pattern may undergo change as per the guidelines issued by the UGC, government of Maharashtra and University of Mumbai regarding which the students will be informed in due course by the college.)

Degree Distribution

- i. After finalisation of the result Exam Cell sends the data to the Mumbai University for printing the Degree Distribution certificates
- ii. The Degree Distribution ceremony is conducted by the college just after the university's Degree Distribution ceremony

Information Available on Website

- i. Previous Question papers for all three years FY, SY and TY BA and B Com.
- ii. Rules and regulations related to examination and admission.
- iii. Website address: <https://www.somaiya.edu/kjsac/Updates/exam>

Dealing with Copy Cases

- 1) Warnings are displayed on notice boards regarding Use of Unfair practices and the consequent penalty.
- 2) Answer papers of the students found using unfair means are sent to the Unfair means committee for further actions.
- 3) Actions are taken according to the reports of unfair means committee.

Innovative Measures under Autonomy

- 1) Question Papers are sent for Library and Revaluation files
- 2) Question Banks are being prepared by various departments with appropriate training provided by the Management.
- 3) Previous question papers are uploaded on college website.
- 4) Warnings against use of unfair means during examinations are displayed as a preventive measure.

Important Points:

- 1) The students of Fybcom/ Sybcom and Tybcom will have to appear for the online examination (offee) on the scheduled dates. For those who could not appear due to medical reasons, may be given one more chance only.
- 2) The students of Fy&Sy BA/ BCom class who have to appear for examination to be held on medical ground should put in their applications within eight days of the last exam held.
- 3) The students are required to submit their projects on the scheduled dates decided by the respective departments.
- 4) The ATKT students are required to submit their projects within two days of the respective subject examination.

The students are required to go carefully through notices relating to examinations. Other than notices put up, no separate intimation will be provided online or through phone.

Revised Scheme of Examination
Faculty of Arts
(Undergraduate Programmes)

Credit Based Evaluation System**Scheme of Examination**

The performance of the learners shall be evaluated into two categories. Internal Assessment with 25% marks. Semester End Examinations with 75% marks. The allocation of marks for the Internal Assessment and Semester End Examinations areas shown below:-

a) Internal Assessment-25%**25 Marks**

Sr. No.	Particulars	
1	One periodical class test/ Project	20 Marks
2	Active participation in class an overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities	05 Marks

b) Semester End Examinations - 75%**75 Marks**

- (a) Duration-These examinations shall be of 2.5 Hours duration
- (b) Theory question paper pattern
- (c) There shall be five questions each of 15 marks.
- (d) All questions shall be compulsory with internal choice within the questions.
- (e) Question may be subdivided into sub-questions a, b, c... and the allocation of marks depends on the weightage of the topic.

Passing Standard

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment and Semester End Examination. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 30 Out of 75) separately, to pass the course and minimum of Grade E, wherever applicable, to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination together.

Faculty of Commerce
(Undergraduate Programmes)

Credit Based Evaluation System

Scheme of Examination

The performance of the learners will be evaluated in two Components. One component will be the Internal Assessment component carrying 25% marks and the second component will be the Semester-wise End Examination component carrying 75% marks. The allocation of marks for the Internal Assessment and Semester End Examinations will be as shown below:-

a) Internal Assessment-25% 25 Marks

For Courses without Practical

Sr. No.	Particulars	Marks
1	Online Test, Projects/Assignments	20 Marks
2	Active participation in routine class instructional deliveries And overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities	05 Marks

For Courses with Practical

Sr. No.	Particulars	Marks
1	Semester End Practical Examination	20 Marks
	Journal	05 Marks
	Viva	05 Marks
	Laboratory Work	10 Marks
2	Active participation in routine class instructional deliveries and overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities	05 Marks

b) Semester End Examinations - 75% 75 Marks

- I. Duration-These examinations shall be of 2.5 Hours duration
- II. Theory question paper pattern.
- III. There shall be five questions each of 15 marks.
- IV. All questions shall be compulsory with internal choice within the questions.
- V. Question may be subdivided into sub-questions a, b, c... and the allocation of marks depends on the weightage of the topic.



Passing Standard

The learners to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment and Semester End Examination. The learners shall obtain minimum of 40% marks (i.e. 10 out of 25) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 30 Out of 75) separately, to pass the course and minimum of Grade E to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment and Semester End Examination together.

Note: Minor modifications are allowed depending upon the subjects.

STANDARD OF PASSING

The learners shall have to obtain a minimum of 40% marks in aggregate to qualify each course where the course consists of Internal Assessment & Semester End Examination. However, the learners shall obtain minimum of 40% marks i.e. 10 out of 25 in the Internal Assessment i.e. 30 out of 75 in semester end examination separately.

CONCEPT OF CREDIT SYSTEM

- Involves breaking down the curriculum into measurable units that can be combined to get a degree / diploma.
- A 'credit' is generally a 'value' used to measure a student's work load in terms of learning time required to complete course units, resulting in learning outcomes.
- Credit is used in higher education to summarize and describe an amount of learning.
- The number of credits awarded to a learner is determined by Credit Value or Credit Points assigned to a particular course.
- It is a way of expressing the 'learner's workload'. (Student's)
- It affords more flexibility to the learners allowing them to choose inter-disciplinary courses. One (01). Credit is thirty (30) learning hours. Credits once gained cannot be lost.

TERMINOLOGY USED IN CREDIT SYSTEM

- **Programme:** A programme is a set of courses that are linked together in an academically meaningful way and generally ends with the award of a Certificate or Diploma or Degree depending on the level of knowledge attained and the total duration of study. E.g. Certificate in office Computing, Diploma in Journalism, B. Com, M. Sc. M.S.W. etc. are the 'Programmes'.
- **Course:** A course is essentially a constituent of a 'programme' and may be conceived of as a composite of several learning topics taken from a certain knowledge domain, at a certain level. A 'course' in simple terms corresponds to the word 'subject' used in many Universities.
- **Module or Unit:** A module or Unit is a part of the course which may be studied in conjunction with other learning modules or studied independently.
- **Credit Points:** This has reference to the 'Workload' of a learner and is an index of the number of learning hours deemed for a certain segment of learning. The course may be assigned anywhere between 4 to 8 credit points wherein 1 credit is equal to 30 learning hours.
- **Credit Completion or Credit Acquisition:** - It may be considered to take place after the learner has successfully cleared all the evaluation criteria with respect to a single course.
- **Credit Bank:** - The process of accumulating Credits over a period of time, leads to the idea of a 'Credit Bank'. Conceptually, a Credit Bank in simple terms refers to stored and dynamically updated information regarding the number of Credits obtained by any given student along with the details regarding the course/s for which Credit has been given, the course-level, nature, etc.
- **Credit Transfer:** - Credit Transfer means that credits earned at one institution for one or more courses under a given programme are accepted under another programme either by the same institution or another institution.

- **Performance Transfer:**-When a student who has successfully completed a certain academic programme, is allowed to transfer his past performance to another academic programme having some common courses, performance transfer is said to have taken place.
- **Course Exemption:**-The student who has already completed one of these academic programmes is then allowed to skip these 'equivalent' courses when registering for the new programme. He is then 'exempted' from 're-learning' the common or equivalent content area and from re-appearing for the concerned examinations.
- **Block Transfer:**- This refers to a group of courses, such as a completed certificate or diploma programme that are accepted for transfer of credit into a degree programme.
- **Shelf Life:** - This has a reference to the time duration for which the content of a given course is relevant and is directly linked with the obsolescence of knowledge in a certain field. Some institutions have time limits for granting credit transfer.
- **Transfer Agreement:** - This is an agreement that must be made between two institutions (a sender and a receiver) that specifies how the sending institution's course or programme will be accepted (for transfer of credits) at the receiving institution.

* These terminologies will be incorporated in the existing ordinances in due course by placing it before the appropriate authority.

ALLOCATION OF TIME PER CREDIT

The time duration per credit into two parts:

- 1) Approximately fifty percent of the time will be spent on class room instructions including practical as prescribed by the University.
- 2) Rest of the time spent for assignments, Projects, journal writing, case studies, library work, industrial visits, attending seminars / workshops, preparations for examinations etc. will be considered as notional hours.

PHILOSOPHY OF CREDIT ASSESSMENT

Generally there are four different types of courses in all the programmes conducted at University of Mumbai.

Compulsory Courses	=	4 credits per course
Core / Special Courses	=	3 credits per course
Applied Components	=	3 credits per course
Foundation Courses	=	2 credits per course
Skill Courses	=	2 credits per course

The total credit value shall be 120 credits for all UG programmes across the faculties.

The total credit value shall be 80 credits for PG programmes under the faculty of Arts & Commerce and 96 credits in case of faculty of Science.

Group Insurance Scheme for Students

A student taking admission in a college is insured under the Group Insurance Scheme for Students. A student in Aided course has sum insured amount of Rs. Fifty thousand (scheme A) and in Unaided course the amount is Rs. One lakh (scheme B).

1. 100% coverage in case of sad demise of the insured.
2. 100% coverage for permanent disability (Disability means loss of limbs, loss of eye sight or sense of hearing or paralysis)
3. 100% coverage for hospitalization expenses arising out of accidents which included cost of medicines as well as expenses for Doctors fees.

Procedure

- The insurance companies should be intimated within seven days in case of any type of accident.
- At the University level the same will be Co-ordinated by the Head of the Department / Registrar.
- Students should preserve the copy of fee payment receipt issued by the College/Department/Institute.
- Claims will be considered even if a student meets with an accident anywhere in India or abroad.

Railway Concession

How to apply online for availing Railway Concession:

1. Somaiya Email Id and Password: This will get generated at the time of admission of the student after the payment of fees. It helps to get all the information, updates of college and campus.
2. SVV Net ID: This is used to apply for online railway concession. The SVV Net ID is actually the first part of the email id.
Ex. If Somaiya Email-ID SVV Net ID: harshada.sk
Password details for SVV net ID:
First Log on to the link given below: <http://114.143.198.5/svvad/>
Put SVV net Id and Click on forgot password.
Message will be sent to your Mobile no. given by you at the time of admission.
Please note: Same procedure needs to follow whenever you want to reset the password

Anti-Ragging Act:

As per the circular from Joint Director, Higher Education, Maharashtra Government (**Ref. 2005/ 238/05**), **vishi-1**, dated 28th July, 2007) directions, the student found guilty of Ragging already, will not be given admission in college or if found guilty of Ragging even after admission in college will be removed/debarred from the college.

Eligibility Certificate Ordinance:

O. 1:- A student from another university or board of Secondary or Intermediate education or any other Statutory examining body seeking admission to the university shall apply to the Registrar for a Statement of Eligibility and, except in the case of students from the universities in the State of Maharashtra, shall be required to pay fee of Rs. 200/- only and for out of Maharashtra State pay a fee of Rs. 300/- (Fee for foreign Nationals is Rs.730/-). The Registrar may issue a Provisional Statement of Eligibility if he is satisfied that the applicant is prima facie eligible for admission to this university. On production of such a provisional statement of eligibility, a student may seek provisional admission to this university at his own risk and on condition that he submits to the Registrar's office through the Head/Principal of his institution/ college, the necessary certificates in original together with a typed copy of each for confirmation of his eligibility before the close of the academic term in which the student is provisionally admitted to the university.

No student from another university shall be admitted to any institute maintained by or affiliated to the university except on production of a Provisional Statement of Eligibility issued by the registrar.

Provisional Statement of Eligibility Fee Structure

Students those who are migrating form University in the state of Maharashtra	Rs-220/- (Including form fee)
The Universities outside Maharashtra State. Maharashtra State Board of Technical Education (M.S.B.TE.) and all Board other than Maharashtra State Board of Higher Secondary	Rs-320/- (including form fee)
Foreign Nationals	Rs-750/- (including form fee)

Documents Required

For UG Students:

- 10th and 12th original Mark Sheet with Xerox copy.
- 10th and 12th original Passing Certificate with Xerox copy
- Original Migration Certificate and Transfer Certificate (U.P. Board students Require T.C. signed by ZP)

For PG Students:

- 12th Original Mark sheet with Xerox copy.
- 12th Original Passing Certificate with Xerox copy.
- F.Y./S.Y./T.Y. (All Semesters) Mark sheets with Xerox copy. Original Migration Certificate and Transfer Certificate. (U.P. Board Student Require T.C. signed by Z.P.)

For Ph.D. Students:

F.Y./S.Y./T.Y. (All Semesters) Mark Sheets with Xerox copy
PET Exam Result.
Topic Approval Letter and Interview Letter.

K.I.SOMAIYA COLLEGE OF ARTS AND COMMERCE (AUTONOMOUS)

FEE STRUCTURE 2022-23

BA COURSE

PARTICULARS	B.A.					
	F Y		S Y		T Y	
	Open	Reserve	Open	Reserve	Open	Reserve
Tution Fees	800	-	800		800	
Library Fees	200	-	200		200	
Gymkhana Fees	400	-	400		400	
Other Fees / Extra Curricular Activity	250	-	250		250	
Exam Fees	1,890	1,890	1,890	1,890	1,890	1,890
Enrollment Fees	220	-	-		-	
Industrial Visit Fee	-	-	-		-	
Admission Processing Fee	200	200	200	200	200	200
Utility Fees	250	-	250		250	
Magazine	100	-	100		100	
I Card	50	50	50	50	50	50
Group Insurance	20	20	20	20	20	20
Student Welfare Fund	50	50	50	50	50	50
Development Fees	500	-	500		500	
Vice Chancellors' Fund	20	20	20	20	20	20
Disaster Relief Fund	10	10	10	10	10	10
Alumini Association Fees	25	25	25	25	25	25
Uni Sports & Cultural Activity	30	-	30	-	30	-
E - Suvidha	50	50	50	50	50	50

E - Charges	20	-	20	-	20	-
NSS	10	10	10	10	10	10
Internal Exam Fees	50	50	50	50	50	50
Project Fees	1,200	-	1,600		1,200	
Marksheet Fees	100	100	100	100	100	100
(A)	6,445	2,475	6,625	2,475	6,225	2,475
<u>Computer / Laboratory Fees</u>			-	-	-	-
Computer /Psychology Practicals	-	-	-	-	600	600
Laboratory Fees	-	-	-	-	800	800
Psychology Project Fee	-	-	-	-	500	500
(B)	-	-	-	-	1,900	1,900
<u>Refundable</u>						
Caution Money	-	-	-	-	-	-
Library Deposit	150	-	-	-	-	-
Laboratory Deposit	250	-	-	-	400	-
(C)	400	-	-	-	400	-
Housekeeping & Maintenance & Security	1,200	1,200	1,200	1,200	1,200	1,200
Value Education	400	400	400	400	400	400
Activity Fee	500	500	500	500	500	500
Sports Fee	500	500	500	500	500	500
Convocation Fee	-	-	-	-	250	250
(D)	2,600	2,600	2,600	2,600	2,850	2,850
Fees (A+B+C+D)	9,445	5,075	9,225	5,075	11,375	7,225

FEE STRUCTURE 2022-23

B.COM COURSE

PARTICULARS	B.COM							
	F Y		S Y		T Y		T Y (COMP)	
	Open	Reserve	Open	Reserve	Open	Reserve	Open	Reserve
Tution Fees	800	-	800	-	800	-	800	-
Library Fees	200	-	200	-	200	-	200	-
Gymkhana Fees	400	-	400	-	400	-	400	-
Other Fees / Extra Curricular Activity	250	-	250	-	250	-	250	-
Exam Fees	1,890	1,890	1,890	1,890	1,890	1,890	1,890	1,890
Enrollment Fees	220	-	-	-	-	-	-	-
Industrial Visit Fee	-	-	-	-	-	-	-	-
Admission Processing Fee	200	200	200	200	200	200	200	200
Utility Fees	250	-	250	-	250	-	250	-
Magazine	100	-	100	-	100	-	100	-
I Card	50	50	50	50	50	50	50	50
Group Insurance	20	20	20	20	20	20	20	20
Student Welfare Fund	50	50	50	50	50	50	50	50
Development Fees	500	-	500	-	500	-	500	-
Vice Chancellors' Fund	20	20	20	20	20	20	20	20
Disaster Relief Fund	10	10	10	10	10	10	10	10
Alumini Association Fees	25	25	25	25	25	25	25	25
Uni Sports & Cultural Activity	30	-	30	-	30	-	30	-

E - Suvidha	50	50	50	50	50	50	50	50
E - Charges	20	-	20	-	20	-	20	-
NSS	10	10	10	10	10	10	10	10
Internal Exam Fees	50	50	50	50	50	50	50	50
Project Fees	1,400	-	1,200	-	1,200	-	1,200	-
Marksheet Fees	100	100	100	100	100	100	100	100
(A)	6,645	2,475	6,225	2,475	6,225	2,475	6,225	2,475
<u>Computer / Laboratory Fees</u>								
Computer /Psychology Practicals	-	-	-	-	-	-	600	600
Laboratory Fees	-	-	-	-	-	-	900	900
Psychology Project Fee	-	-	-	-	-	-	-	-
(B)	-	-	-	-	-	-	1,500	1,500
<u>Refundable</u>								
Caution Money	150	-	-	-	-	-	-	-
Library Deposit	250	-	-	-	-	-	-	-
Laboratory Deposit	-	-	-	-	-	-	400	-
(C)	400	-	-	-	-	-	400	-
Housekeeping & Maintenance & Security	1,700	1,700	1,700	1,700	1,700	1,700	1,700	1,700
Value Education	400	400	400	400	400	400	400	400
Activity Fee	1,000	1,000	1,000	1,000	1,000	1,000	1,000	1,000
Sports Fee	500	500	500	500	500	500	500	500
Convocation Fee	-	-	-	-	250	250	250	250
(D)	3,600	3,600	3,600	3,600	3,850	3,850	3,850	3,850
Fees (A+B+C+D)	10,645	6,075	9,825	6,075	10,075	6,325	11,975	7,825

**FEES STRUCTURE 2022-23
MASTER OF COMMERCE (M.COM. ACCOUNTANCY)**

PARTICULARS FEES	PART I		PART II	
	OPEN	RESERVE	OPEN	RESERVE
Tuition Fees	1,000	-	1,000	
Library Fees	1,000	-	1,000	
Gymkhana Fees	200	-	200	
Other Fees / Extra Curricular Activity	250	-	250	
Exam Fees	2,835	2,835	2,835	2,835
Registration Fees	825	-		
Admission Processing Fee	200	200	200	200
Utility Fees	250	-	250	
Magazine	100	-	100	
I Card	50	50	50	50
Group Insurance	20	20	20	20
Student Welfare Fund	50	50	50	50
Development Fees	500	-	500	
Vice Chancellors' Fund	20	20	20	20
Disaster Relief Fund	10	10	10	10
Ashwamedha Fund	20	-	20	
Uni Sports & Cultural Activity	30	-	30	
E - Suvidha	50	50	50	50
E - Charges	20	-	20	
Internal Exam Fees		-		
Project Fees	800	-	800	

Marksheet Fees	100	100	100	100
(A)	8,330	3,335	7,505	3,335
<u>Computer / Laboratory Fees</u>				
Computer/Laboratoy Fees	-	-	-	-
Computer Practicals	2,000	2,000	2,000	2,000
Laboratory Fees	-	-	-	-
(B)	2,000	2,000	2,000	2,000
<u>Refundable</u>				
Caution Money	150	-	-	-
Library Deposit	250	-	-	-
Laboratory Deposit	-	-	-	-
C)	400	-	-	-
Housekeeping & Maintenance & Security	1,700	-	1,700	-
Value Education	-	-	-	-
Activity Fee	1,000	-	1,000	-
Sports Fee	500	500	500	500
Convocation Fee	-	-	250	250
D)	3,200	500	3,450	750
TOTAL FEES (A+B+C+D)	13,930	5,835	12,955	6,085

FEES STRUCTURE 2022-23
MASTER OF ARTS (English, Marathi, Philosophy, History, Sociology)

PARTICULARS	PART I		PART II	
	OPEN	RESERVE	OPEN	RESERVE
Tuition Fees	5,500		5,500	
Library Fees	1,000		1,000	
Gymkhana Fees	400		400	
Other Fees	250		250	
Exam Fees	2,835	2,835	2,835	2,835
Registration fees	825		-	
Convocation Fees	-	-	250	250
Admission Processing Fee	200	200	200	200
Utility Fees	250	-	250	-
Magazine Fees	100	-	100	-
I Card Fees	50	50	50	50
Group Insurance	40	40	40	40
Students Welfare Fund	50	50	50	50
Development Fees	500	-	500	-
Activity Fees	1,000	-	1,000	-
Vice Chancellor's Fund	20	20	20	20
Disaster Relief Fund	10	10	10	10
Ashwamedh Fund	20	-	20	-
Univ Sports & Cultural Activity	30	-	30	-

K J Somaiya College of Arts & Commerce E charges + E Suvidha	70	50	70	50
Marksheet Fees	100	100	100	100
Project Fees	1,200	-	1,500	-
Maintenance/Housekeeping/ Security	1,500		1,500	
(A)	15,950	3,355	15,675	3,605
<u>Computer / Laboratory Fees</u>				
Computer/laboratoy Fees				
Computer Practicals	-	-	-	-
laboratory Fees	-	-	-	-
(B)	-	-	-	-
<u>Refundable</u>				
Caution Money	150		-	
Library Deposits	250		-	
Laboratory Deposits	-	-	-	-
(C)	400	-	-	-
Sports Fees	500	500	500	500
(D)	500	500	500	500
Total Fees (A+b+C)	16,850	3,855	16,175	4,105

FEES STRUCTURE 2022-23

MASTER OF ARTS (Psychology)

PARTICULARS	PART I		PART II	
	OPEN	RESERVE	OPEN	RESERVE
Tution Fees	15,650		16,325	
Library Fees	1,000		1,000	
Gymkhana Fees	400		400	
Other Fees	250		250	
Exam Fees	2,835	2,835	2,835	2,835
Registration fees	825		-	
Convocation Fees	-		250	250
Admission Processing Fee	200	200	200	200
Utility Fees	250	-	250	-
Magazine Fees	100	-	100	-
I Card Fees	50	50	50	50
Group Insurance	40	40	40	40
Students Welfare Fund	50	50	50	50
Development Fees	500	-	500	-
Activity Fees	1,000	-	1,000	-
Vice Chancellor's Fund	20	20	20	20
Disaster Relief Fund	10	10	10	10
Ashwamedh	20	-	20	-
Univ Sports & Cultural Activity	30	-	30	-
E charges + E Suvidha	70	50	70	50
Marksheet Fees	100	100	100	100
Project Fees	1,200	-	1,500	-
Maintenance/Housekeeping/ Security	1,500		1,500	
(A)	26,100	3,355	26,500	3,605
<u>Computer / Laboratory Fees</u>				
Computer/laboratoy Fees	3,000	3,000	3,000	3,000
Computer Practicals	-	-	-	-
laboratory Fees				
(B)	3,000	3,000	3,000	3,000

<u>Refundable</u>				
Cautions Money	150		-	
Library Deposits	250		-	
Laboratory Deposits	-	-	-	-
C)	400	-	-	-
Sports Fees	500	500	500	500
	500	500	500	500
Total Fees (A+B+C)	30,000	6,855	30,000	7,105

	<u>1st year</u>	<u>2nd year</u>	<u>3rd year</u>
Transcript 5 copies (Add. copy Rs. 50.00 each)	1000	1000	1000
Admission form+ Prospectus + Inform. Brochure	100	100	100
Transfer Certificate	100	100	100
Bona fide Certificate	20	20	20
No Objection Certificate	20	20	20

**** Subject to change as per new university circular/s**

REFUND OF FEES: (UG/412 of 2008)

0.2859: Refund of Tuition, Development and all other fees after cancellation of admissions:

The candidates who have taken admission in under graduate courses in Govt. colleges, in Govt. **aided** and **unaided courses** conducted by affiliated colleges, and recognized institutions may request for refund of fees after applying in writing for cancellation of their admission to the course. The refund of fees as applicable shall be made on or before 30th day after the date of cancellation and thereafter. The percentage of fees for the course shall be refunded to the candidate after deducting charges as follows:

Table-1[Fee Deduction on cancellation of admission]

Period and Percentage of Deduction Charges						
	(i)	(ii)	(iii)	(iv)	(v)	(vi)
	Prior to commencement of academic term and instruction of the course	Up to 20 days after the commencement of academic term of the course	From 21 st day up to 50 days after commencement of academic term of the course	From 51 st day up to 50 days after commencement of academic term of the course or August 31 st whichever is earlier.	From September 1 st to September 30 th .	After September 30 th .
Deduction on Charges	Rs. 500/- Lump sum	20 % of the total amount of fees.	30 % of the total amount of fees.	50 % of the total amount of fees.	60 % of the total amount of fees	100 % of the total amount of fees

NOTE: The total amount considered for the refund of fees from the commencement of academic term of the courses includes the following:

- i. All the fee items chargeable for one year are as per relevant university circulars for different faculties (excluding the courses for which the total amount is fixed by other competent authorities).
- ii. The Fee charged towards group insurance and all fee components be paid as University share (including Vice-chancellor fund, University fee for sports and cultural activities, E- charge, disaster management fund, exam fee and Enrollment fee) are non-refundable if payment is made by the college prior to the date of cancellation.
- iii. Fee collected for Identity card and Library card, admission form and prospectus, enrollment and any other course specific fee are not refunded after the commencement of the academic term.
- iv. All refundable deposits (Laboratory, Caution Money and Library etc.) shall be fully returned at the time of cancellation.

Provided that wherever admissions are made through centralized admission process for professional and/ or for any other courses by other competent Authorities, the Refund Rules are applicable if specified by such authorities (as per the rules of relevant agencies) for the 1st year admission. In case of admission to subsequent years of the course, O. 2859 is applicable for cancellation of admission. Provided further that this refund rule is concurrent with the rules and guidelines of other professional statutory bodies for admission for relevant courses.

Further that O.2859-A & O.2859-B have been repealed and the amended O.2859 relating to the refund of Tuition Fees, Development and all other fees after cancellation of admission for the Under Graduate Courses has been brought into force with effect from the academic year 2008-2009..

ATTENDANCE & OTHER RULES

- The following shall be the rules pertaining to minimum attendance necessary for keeping terms for B.A./B.Com. students:
- First Term: Minimum 75% attendance per term.
- Second Term: Minimum 75% attendance per term.
- 0.125: To keep a term at a college or recognized institution, an undergraduate must complete to the satisfaction of the Principal or Head of the Institution the course of study at the college or institution prescribed for such terms for the class to which such undergraduate then belongs.

Code of Conduct for Students

- 1) All the students who have taken admission in the College must possess valid Identity Card. (Identity cards are issued by the College in the beginning of the first term). Students must carry with them their identity cards and should produce when demanded by the Teaching and Non-Teaching staff.
- 2) Identity Card should be carefully preserved and the holder of the Identity Card will be held responsible for its misuse. In case of loss of Identity Card a duplicate must be obtained by paying the prescribed charges with due procedure.
- 3) Students should read the notices on the Notice Boards daily.
- 4) Students should submit applications for scholarships / free-ships etc. as also the Enrolment Form (for first year degree students) on time as per the notices put up on the Notice Board.
- 5) Students must maintain silence in the classes, Library, Reading Room, Office, laboratories and the corridors. When they are free, they should make use of the College Library, of the Students Common Room, and must not loiter on the college premises or assemble in the corridor, or the Prayer Hall. Loud conversation and shouting should be avoided.
- 6) Dress and Hair Style should be in conformity with the standards accepted by the institution.
- 7) Absence in any one lecture on a day will lead to losing the attendance for the whole day. Minimum 75% attendance and satisfactory progress in studies are the essential requirements for students to become eligible for being sent up for board/ university/ college examinations.
- 8) Admission to a particular class does not automatically guarantee admission to higher classes in future. Admission to all classes will be on the basis of performance and availability of seats.



- 9) Smoking is strictly prohibited in the building and on the campus.
- 10) Use of mobile phones is strictly prohibited in the class rooms. Use of mobile phones with Camera and Tape recorder are strictly prohibited in the campus. Individual tapes and cameras are also not allowed.
- 11) The Candidate should remain personally present at the time of Admission.

K J SOMAIYA COLLEGE OF ARTS AND COMMERCE
TEACHING STAFF LIST 2022-23
I/C PRINCIPAL- DR (SMT) VEENA SANEKAR
VICE-PRINCIPAL - DR . SATYAVAN HANEGAVE
DEAN, EXTENSION & RESEARCH ACTIVITIES - DR. ATISH TAUKARI
DEAN, ACADEMIC AFFAIRS - DR. (MS.) HEMALI SANGHAVI

Sr.	ENGLISH	Sr.	PHILOSOPHY
		24	DR. (SMT.) MAITHILI GUPTA
1	DR. HANEGAVE SATYWAN SUDHAKARRAO (H.O.D)		PSYCHOLOGY
2	SMT MEERA VENKATESH	25	SMT SONAL R JAMBHEKAR (H.O.D)
3	SMT. AMRUTA PRASAD GANGAN	26	DR. ATISH TAUKARI
4	SHRI SACHIN NARAWADE	27	SHRI. SHASHANK NIKUMBH
5	SHRI LOKDU MORE		MATHEMATICS/STATISTICS
	SANSKRIT	28	DR (MS.) MANGALA DESHPANDE (H.O.D)
6	DR MRUNAL BHATT (HOD)	29	SHRI U. S TAMBE
7	DR. PRASAD R. BHIDE	30	SHRI MAHESH DRAVID
		31	DR. (SMT) SANGEETA BHAT
	GUJARATI	32	SHRI RAJESH K
8	SMT. PREETI DAVE (C.H.B.)	33	SMT. DEBADATTA ROY CHOUHARY
9	MR. SAGAR CHAUTALIA		
	MARATHI	34	SMT. PRATIMA KADU
10	Dr (SMT) VEENA SANEKAR (H.O.D)		
11	SHRI ABHIJIT DESHPANDE		COMMERCE
	HINDI	35	DR. DEELIP PALSAPURE (H. O. D)
12	DR (SMT) VIJAYSHREE PARAMESWARAN (H.O.D)	36	DR.(SMT.) SONALI DEOGIRIKAR
	ECONOMICS	37	DR. MAYURESH MULE
13	SMT JAYSHREE KOTAK (H.O.D.)	38	SMT. JASMINE RAI
14	DR.(SMT.) SHUBHANGI PATIL	39	SMT. SHOBHA MATHEW
15	DR. MAHENDRA MISHRA		ACCOUNTANCY
		40	MRS. KETAKI KETKAR
16	DR. SUNIL CHANDANSHIVE	41	SHRI NILESH AGARWAL
17	SMT. DEEPALI TORASKAR	42	SHRI. AMOL BHOSALE
18	DR.(SMT) FLORA PANDYA	43	SHRI MAYUR SHELKE
		44	DR. RAHUL JAGTAP

	SOCIOLOGY		
19	DR. (SMT.) ROHINI FADTE (H.O.D)		BUSINESS LAW
	POLITICAL SCIENCE	45	SMT. MONIKA SAWANT (H.O.D)
20	SMT. A. R. KAMBLE (H.O.D)	46	MR. SANDIP YADAV
21	SHRI GAURAV KALE		ENVIRONMENTAL STUDIES
	HISTORY	47	SHRI SANDEEP KULKARNI
22	DR. HEMALI SANGHAVI (H.O.D.)	48	MS MAMATA TENDULKAR
23	DR. GAURAV GADGIL		LIBRARIAN
		49	SHRI ANIL GAWARE.

Aided Office Staff:

SR.NO.	NAME OF THE EMPLOYEE	DESIGNATION
1	Smt. Priyanka Joglekar	Registrar
2	ShriA.D.Kamble	Senior Clerk
3	ShriG.B.Kale	Senior Clerk
4	Smt.Urmila Agawane	Senior Clerk
5	Shri Sunil Jakate	Junior Clerk
6	Smt. Pallavi Ghatge	Junior Clerk
7	Smt.Sarika Sawant	Junior Clerk
8	Shri. Arjun Rathod	Junior Clerk
9	ShriV.T.Kadu	Library Clerk
10	Smt.Supriya Jagtap	Junior Clerk
11	Shri. Y. S. Talawadekar	Junior Clerk
12	Shri. Nilesh Pednekar	Library Clerk
13	ShriShyam Chaoudhari	Library Clerk
14	ShriAmit Monde	Junior Clerk
15	Shri Manoj Thakur	Junior Clerk

Unaided Office Staff:

Sr. No.	NAME OF THE EMPLOYEE	DESIGNATION
1	Mrs.Anitha Nadar	I.T. Lab Assistant
2	Mr.Santosh Sathe	Junior Clerk
3	Mr.Mahadev Umasare	Peon
4	Mr.Yogesh Tapal	Peon
5	Mr.Maniram Yadav	Library Attendant
6	Mrs.Sujata Shinde	Library Clerk
7	Mrs.Manorama Nayakawade	Junior Clerk
8	Mr.Chetan Shinde	Accountant
9	Mr. Kiran Kalambe	Accountant

Aided Non-Teaching Staff:

SR. NO.	NAME OF THE EMPLOYEE	DESIGNATION
1	Mr.Gopal Baing	Lib. Attendant
2	Mr. D. C. Talaviya	Lib. Attendant
3	Mr. Sanjay Gosavi	Lib. Attendant
4	Mr. J. S. Balmiki	Lib. Attendant
5	Mr. D. M. Kanbi	Lib. Attendant
6	Mr. D. S. Lagad	Lib. Attendant
7	Smt. Usha Lokhande	Peon
8	Mr. Shankar Rathod	Lib. Attendant
9	Mr.Vinod Tiwari	Lib. Attendant
10	Mr. D. S. Sangle	Lib. Attendant
11	Mr.Suryakant Gonbare	Lib. Attendant
12	Mr.Raju Aunoor	Peon
13	Mr.Laxman Shedge	Lib. Attendant
14	Mr. Mahesh Kevane	Lib. Attendant
15	Mr.Bhushan Wadyekar	Lib. Attendant
16	Smt. Anuradha Parab	Peon
17	Mr.Madan Babar	Lib. Attendant
18	Mr.Avinash Vishe	Peon
19	Mr.Prashant Amberkar	Peon
20	Mr.Ajinkya Mane	Peon



21	Mr.Avinash Yadav	Peon
22	Mrs.Rekha Gadge	Peon
23	Mr.Surendra Rajput	Peon
24	Mr.Avinash Salunkhe	Peon
25	Mr.Tushar Sonawane	Peon
26	Ms.Mangala Shinde	Peon
27	Mr.Kanchan Mandavkar	Peon
28	Mr.Siddhesh Shinde	Peon
29	Mr. Ganesh Nadale	Peon
30	Mr.Sopan Chavan	Sweeper

COUNTERWISE WORK DISTRIBUTION

Counter No.	Work Distribution
1	Related to junior college students i.e. bonafide certificates, HSC examination forms, Leaving Certificates, Duplicate Marksheets, eligibility, junior college progress report, examination work, true copies (Junior & Degree)
2	Fees/miscellaneous cash collection, refund of fees for junior college.
3	Fees/miscellaneous cash collection, refund of fees for degree college.
4	Related to degree college, bonafide certificates, railway concessions for sybcom/syba classes, stamping on trust forms and other forms, railway concession to junior college students, character certificates, recommendation Letter
5	Concession forms for fybcom/fyba/mcom students, enquiry counter, cancellation of admission, hall tickets
6	Related to degree college students, enrolment, eligibility, migration, railway concession for tybcom/tyba students, NOC
7	Related to junior and degree college, freship/ scholarships, other financial assistants, duplicate i-cards
8	Staff related matters
9	Transcript (Junior and degree college), any work related to examination (degree college)
10	Degree college related verification and revaluation, duplicate marksheets, convocation certificates, any other work related to examinations.
11	Staff related work
12	Related to degree college, all university examination forms, transfer certificates, PHD related work
13	Online verification of TC and Marksheets (Degree College)
14	Accounts related
15	Accounts related

ACADEMIC CALENDER - 2022-23

2022

First Term - 13th June to 15TH October, 2022 (Both Days Inclusive)

13 th June	Reopening of the Degree College
13 th June	S.Y.B.A./B.Com. & T.Y.B.A./B.Com. Regular lectures begin.
July	Principal's Address to F.Y.B.A & F.Y.B.Com Students
31 st August	Holiday – Ganesh Chaturthi
31 st August	} To Mid Term Break
4 th August	
September(End)	Term End & ATKT Examination begin for all classes.
2 nd October	Holiday - Mahatma Gandhi Jayanti
24 th October	} Diwali Vacation (Both the Days Inclusive)
to	
6 th November	

Second Term 7th November 2022 to 30TH April, 2023 (Both Days inclusive)

7 th November	College re-opens after Diwali Vacation
30 th November	Declaration of Semester End /ATKT Exams results.
December	Parents Day Meeting
December	Cultural Activities - Hooner
25 th December	Holiday - Christmas
26 th Dec 2022	} Winter Break
to	
1 st Jan 2023	
2 nd January	College re-opens after Winter Break
26 th January	Republic Day – Flag Hoisting
February	Prize Distribution Function
March(End)	Term End & ATKT/ Examination begin for all classes.
2 nd May	Last working day

The college administration reserves the right to change the above calendar.



SOMAIYA VIDYAVIHAR

Founder: Padmabhushan (Late) Shri Karamshi J Somaiya

First President: (Late) Justice N. H Bhagavati

Past Distinguished Members of the Managing Council

Late Dr.Dharamashi GhelaralmVyas	Late Shri Mohanlal T. Mehta (Sopan)
Late Shri Hansraj Jeevandas Mirani	Late Shri Varadhbhai L. Patel
Late Prof. Chandulal Nagindas Vakil	Late Dr. Smt. Madhuriben R. Shah
Late Dr. Manubhai Pranjivan Vaidya	Late Prin. Smt. Jashwantiben O. Desai
Late Prof.Manohar Ramchandra Palande	Late Shri. Ramakrishna Bajaj
Late Shri Tulsidas Mulji Sheth	Late Smt. Sakarbai K. Somaiya
Late Prof. Shripad G. Hulyalkar	Late Shri. M. Menezes
Late Shri K.N. Sundaram	
Late Shri Dattatraya Dhondo Gadgil	

**Managing Council of Somaiya Vidyavihar
for the Academic Year 2022-23**

Sr. No	Name of the Members	Designation
1.	Shri. Samir S. Somaiya	President
2.	Smt. Leelaben M. Kotak	Member
3.	Smt. Savitriben H. Daiya	Member
4.	Smt. Jankiben B. Thakkar	Member
5.	Smt. Bharatiben V. Thakkar	Member
6.	Smt. Pratimaben P. Thakkar	Member
7.	Smt. Amrita S. Somaiya	Member
8	Shri. Amol Shah	Member
9.	Shri. Nandan Mehta	Member
10.	Shri. Uday Thakkar	Member
11.	Shri. Bimal Mehta	Member
12.	Shri. Naresh Khetan	Member
13.	Shri. Porus Olpadwalla	Member
14.	Shri. T. Nandkumar	Member
15.	Shri Ravinder Singh Chauhan	Member
16.	Lt. Gen. Jagbir Singh	Hon. Secretary
17.	Shri. Faraz Kagalwalla	Treasurer
18.	Prof. V. N. Rajasekharan Pillai	Member

K.J SOMAIYA COLLEGE OF ARTS & COMMERCE (AUTONOMOUS)
Governing Body

Sr. No	List of Members	Remarks
1.	Shri Samir Somaiya	Chairperson
2.	Lt. General Jagbir Singh (Retd.)	Member (Secretary, SVV)
3.	Prof. Raghunath Shevgaonkar	Member (Provost, SVV)
4.	Dr. Preeti Rawat	Member (GM, HR Dept. SVV)
5.	Dr. (Smt.) Veena Sanekar	In-charge Principal, KJSAC
6.	Prof. Rupaben Shah	Member - Governing Body (Educationist)
7.	Dr. Pragnesh Shah	Member (UGC Nominee)
8.	Dr.Kinnrey Thakker	Member (VC Nominee)
9.	Shri Faraz Kagalwala	Chief Finance Officer Somaiya Trust
10.	Dr. Sushilkumar Chaudhari	Member (Nominee of Jt. Director)
11.	Mrs. Sonal Jambhekar	Nominated Head of the Department
12.	Dr. Satyawan Hanegave	Vice-Principal and IQAC Coordinator, KJSAC
13.	Smt.Babita Krishnan	Invited Faculty from Somaiya Vidyavihar
14.	Dr. Atish Taukari	Dean, Research and Extension Activities
15.	Dr. Hemali Sanghavi	Dean, Academic Affairs
16.	Shri Jaideo Rajgopal	Member (Alumnus)
17.	Shri Shayjo Paul	Member (Alumnus)



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